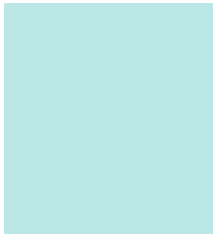
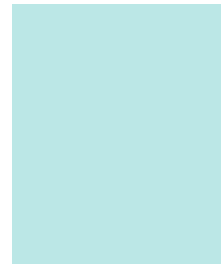




Volunteer Opportunities

Township of Plainsboro
Directory



Professional Services

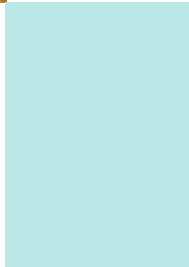
Helping Hands



Recreation



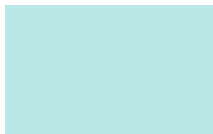
Language & Culture



Child Care



Environment



Phone: 609 799-0909 ext. 332
Fax: 609 799-7026
Email: recdept@plainsboronj.com

VOLUNTEER OPPORTUNITIES DIRECTORY

Introduction

Getting Started

Section 1	<i>Administration / Office</i>	
	Administration, <i>Habitat for Humanity</i>	page 1
	Administration, <i>Princeton Family YMCA</i>	page 1
	Clerical, <i>Jewish Family & Children's Services</i>	page 1
	Clerical, <i>March of Dimes</i>	page 1
	General Operations, <i>Plainsboro Fire Company</i>	page 2
	Hospital Services, <i>Princeton Medical Center</i>	page 2
	Interlibrary Loans, <i>Plainsboro Public Library</i>	page 2
	Office / Clerical, <i>Literacy Programs of NJ</i>	page 2
	Office / Clerical, <i>NJ Audubon Society</i>	page 3
	Office / Clerical, <i>Plainsboro Recreation Dept.</i>	page 3
	Office / Clerical, <i>Stonybrook-Millstone Watershed</i>	page 3
	Volunteer Internships, <i>Plainsboro Recreation Dept.</i>	page 3
Section 2	<i>Arts & Recreation</i>	
	Events for Seniors, <i>Plainsboro Recreation Dept.</i>	page 4
	Public Events, <i>Plainsboro Recreation Dept.</i>	page 4
	Program Assistance, <i>NJ Audubon Society</i>	page 4
	Program Support, <i>Princeton Family YMCA</i>	page 5
	Programs/Events, <i>D & R Greenway Trust</i>	page 5
	Programs/Events, <i>Stonybrook-Millstone Watershed</i>	page 5
	Ushers, <i>McCarter Theatre</i>	page 5
Section 3	<i>Boards and Committees</i>	
	Advisory Committees, <i>WWPCE</i>	page 6
	Appointed Boards / Committees, <i>Plainsboro Twp.</i>	Page 6
	Boards / Committees, <i>Princeton YMCA</i>	page 6
Section 4	<i>Child Care</i>	
	After School Program, <i>YWCA Princeton</i>	page 7
	Child Care Workers, <i>Cherry Tree Club</i>	page 7

	Nursery School, <i>YWCA Princeton</i>	page 7
Section 5	<i>Education</i> (<i>teachers, tutors, group leaders</i>)	
	English as A Second Language, <i>YWCA Princeton</i>	page 8
	Gift of Giving/Youth Education, <i>Camp Fire NJ</i>	page 8
	Reach Out and Read, <i>Camp Fire NJ</i>	page 8
	Readers / Recorded Books, <i>Recording for the Blind and Dyslexic, NJ Unit</i>	page 8
	Tutors, <i>Literacy Volunteers Mercer County</i>	page 9
	Tutors/Adult Ed, <i>Literacy Programs of NJ</i>	page 9
Section 6	<i>Emergency Services</i>	
	Blood Services, <i>American Red Cross</i>	page 10
	CERT Emergency Response, <i>Plainsboro Police</i>	page 10
	Domestic Violence Response, <i>Plainsboro Police</i>	page 10
	Emergency Responder, <i>Plainsboro Fire Company</i>	page 10
	Activity Not Specified, <i>Plainsboro Rescue Squad</i>	page 11
Section 7	<i>Helping Hands / Outreach</i>	
	Construction, <i>Habitat for Humanity</i>	page 12
	Food Service, <i>Cherry Tree Club</i>	page 12
	HomeFriends, <i>Princeton Senior Resource Center</i>	page 12
	Hospital Services, <i>Princeton Medical Center</i>	page 12
	Meal Delivery, <i>American Red Cross</i>	page 13
	Shadow Buddies, <i>Plainsboro Recreation Dept.</i>	page 13
Section 8	<i>Professional Services</i>	
	Development/Grants, <i>Recording for the Blind & Dyslexic</i>	page 14
	Hospital Services, <i>Princeton Medical Center</i>	page 14
	Interpreting Services, <i>Plainsboro Police</i>	page 14
	Interpreting/Translation, <i>Plainsboro Recreation Dept.</i>	page 15
	Medicare Assistance, <i>NJ SHIP Program</i>	page 15
	Tax Preparation, <i>AARP Tax Aide</i>	page 15
Section 9	<i>Miscellaneous Opportunities</i>	
	Book Sales, <i>Plainsboro Public Library</i>	page 16
	Book Shelving, <i>Plainsboro Public Library</i>	page 16

Sales Associate, <i>Ten Thousand Villages</i>	page 16
Stewardship & Trails, <i>D&R Greenway Land Trust</i>	page 17
Trails & Grounds, <i>NJ Audubon Society</i>	page 17
Voter Advocacy, <i>League of Women Voters</i>	page 17

Applications for Plainsboro Township Volunteer Opportunities are available at the Recreation Office, as well as on the township website www.plainsboronj.com.

Alphabetical listing of Organizations

AARP Tax Aide
American Red Cross of Central Jersey
Camp Fire USA . NJ Council
D&R Greenway Land Trust
Habitat for Humanity
Jewish Family & Children's Services
League of Women Voters, Princeton Area
Literacy Programs of New Jersey
Literacy Volunteers of Mercer County
March of Dimes
McCarter Theatre
New Jersey Audubon Society
NJ State Health Insurance Program (SHIP)
Plainsboro Fire Company
Plainsboro Historical Society
Plainsboro Police Department
Plainsboro Police Department / CERT
Plainsboro Public Library
Plainsboro Recreation Department
Plainsboro Rescue Squad
Plainsboro Township Clerk's Office
Princeton Family YMCA
Princeton Senior Resource Center
Recording for the Blind and Dyslexic
Stonybrook-Millstone Watershed Association
Ten Thousand Villages
The Cherry Tree Club
University Medical Center at Princeton
WW-P Community Education
YWCA Princeton

Plainsboro Township Volunteer Opportunities Directory

This resource directory has been compiled by the Plainsboro Recreation Department. It provides a sampling of the types of volunteer opportunities available in and around Plainsboro. We hope it will be helpful in your search for community involvement with local/ regional organizations in Plainsboro as well as the immediate vicinity. Contact information is provided with each listing. Please be aware that it is not unusual for contact names to change or for volunteer opportunities to vary over time. The listings in this directory were updated in June 2008. Updates are made annually.

For volunteer activities with the township, call the Recreation office for a volunteer application form or print a copy from the Plainsboro Township website www.plainsboronj.com. The online form may also be returned via e-mail.

Recommendations for additional activity listings are always welcome. Contact us via e-mail at recdept@plainsboronj.com.

Other helpful volunteer resources for the region can be found at www.handsonhelpers.org.

Getting started...

People volunteer for many reasons... and when a person finds the kind of opportunity that suits his or her goals, it can be a truly satisfying experience.

Before deciding to pursue a volunteer opportunity, we suggest asking yourself the following questions:

Why are you interested in volunteering? Examples can include

Perform community service

Get experience

Practice skills

Meet people

What kinds of tasks are part of the volunteer opportunity? Do they match your interests and skills?

What type of time commitment is needed? Can the activity work for your schedule?

Awareness of your goals and expectations will help you choose a volunteer activity that suits your interests. The better you know yourself, the more satisfying your experience will be.

ADMINISTRATION / OFFICE

Administration

Habitat for Humanity

601 N. Clinton Avenue
Trenton, NJ 08638
Ph 609 393-8009
Fax 609 393-5593

www.habitatnj.org

Contact Neil Hartman, Volunteer Coordinator ext. 228

E-Mail volunteer@habitatnj.org

Volunteers assist in the office with answering phones, data entry, sending thank you letters. Min. age 14.

Administration

Princeton Family YMCA

59 Paul Robeson Place
Princeton, NJ 08540
Ph 609 497-YMCA (9622)
Contact : Mariann Cialdella 497-9622 x214

mcialdella@princetonymca.org

Miscellaneous administrative volunteer roles include service on boards and committees, fundraising, general office, and grounds work.

Clerical

Jewish Family & Children's Services

707 Alexander Road Ste 102
Princeton, NJ 08540-6331
Ph 609 987-8100 or 877 4085327
Fax 609 987-0574

www.jfcsonline.org

Contact Laura Pearlman, Volunteer Coordinator

Volunteers assist with sending acknowledgements and updating spreadsheets. Min. age 16.

Clerical

March of Dimes

5 Cedar Block Drive
Cranbury, NJ 08512
Ph 609 655-7400
Fax 609 655-1520

www.marchofdimes.com/newjersey

Contact Tracy Reed

Volunteers help with miscellaneous office tasks such as mailings, inventory, office calls, etc on weekdays. Min. age 15

General Operations

Plainsboro Fire Company

407 Plainsboro Road
Plainsboro, NJ 08536
Ph 609 799-0492

www.plainsborofire.com

Volunteers provide non-emergency related services such as administrative work, clean-up, and participation in events. Minimum age 18 years.

Hospital Services

University Medical Center at Princeton

Medical Arts Building
253 Witherspoon Street
Princeton, NJ 08540
Ph 609 497-4273

www.princetonhcs.org

See website for application form and procedure

Volunteer assignments are based on interests, skills, and availability. Most assignments are on weekdays between the hours of 9 a.m. and 9 p.m. Uniform jackets required (nominal fee). Not all assignments are appropriate for Jr. Volunteers age 14-18. Examples include admissions, book cart, courier service, guest relations, information desk, gift shop, translation services, and office.

Inter-library Loans

Plainsboro Public Library

641 Plainsboro Road
Plainsboro NJ 08536
Ph 609 275-2897
Fax 609 799-5883

www.lmxac.org/plainsboro/

Contact : MaryAnn Bartholomew

Volunteers assist with processing loans between libraries. Activity takes place weekdays year-round. Must be an adult and possess basic English reading and communications skills. Volunteers must have own transportation and be willing to make a weekly commitment of two hours (morning/afternoon/evening)

Office / Clerical

Literacy Programs of New Jersey

380 Washington Rd., Ste. F
Sayreville, NJ 08872

www.literacyprogramnj.org

Volunteers provide a variety of office related assistance including grant-writing, mailing assistance, volunteer recruitment, public relations, and general office help.

Office / Clerical

New Jersey Audubon Society

80 Scotts Corner Road
Cranbury, NJ 08512
Ph 609 897-9400
Fax 609 897-0287
www.njaudubon.org
Contact: Jerry Koslansky

General duties in nature center and at Plainsboro Preserve – office open T-F 9 a.m. – 5 p.m., Sat. 12 – 5 p.m. Teens can earn community service credit.

Office / Clerical

Plainsboro Recreation Department

641 Plainsboro Road
Plainsboro NJ 08536
Ph. 609 799-0909 x 332
Fax 609 799-7026
E-Mail recdept@plainsboronj.com
Contact: Karin Poveromo, Coordinator

Volunteer assist with mailings, copying, and other routine office work. Schedule coordinated with volunteer. Must have own transportation. Experience in office setting helpful. M – F business hours. Teens can earn community service credit.

Office / Clerical

Stonybrook-Millstone Watershed Association

31 Titus Mill Road
Pennington, NJ 08534
Ph 609 737-3735
Fax 609 737-3075
www.thewatershed.org
Contact Volunteer Coordinator at 609 737-3735, E-mail volunteermgr@thewatershed.org , or submit online application.

Volunteer activities include reception, mail assistance, database entry, website maintenance, and misc. program administration.

Volunteer Internships

Plainsboro Recreation Department

641 Plainsboro Road
Plainsboro NJ 08536
Ph. 609 799-0909 x 332
Fax 609 799-7026
E-Mail recdept@plainsboronj.com
Submit online volunteer application form from www.plainsboronj.com

Project-based opportunities for individuals 16+ interested in enhancing professional skills (i.e., research, program development, data entry, photography). Regular schedule ranging 6-10 weeks, 4-6 hours/week.

ARTS & RECREATION

Events (Senior Citizen)

Plainsboro Recreation Department

641 Plainsboro Road
Plainsboro NJ 08536
Ph. 609 799-0909 x 350
Fax 609 799-7026
E-Mail recdept@plainsboronj.com
Contact: Tina Preville, Coordinator

Volunteer activities include set-up, hosting, food service, registration, etc. Volunteers must have own transportation. Experience with older adults helpful.

Teens can earn community service credits

Public Events

Plainsboro Recreation Department

641 Plainsboro Road
Plainsboro NJ 08536
Ph. 609 799-0909 x 332
Fax 609 799-7026
E-Mail recdept@plainsboronj.com

Contact office or submit online volunteer application form from the township website www.plainsboronj.com

Volunteers assist in the running of public events several times a year. Volunteer activities include set-up, hosting, food service, running games, check-in, etc.

Volunteers must have own transportation.

Teens can earn community service credits (parental approval required). Minimum age varies.

Program Assistance

New Jersey Audubon Society

80 Scotts Corner Road
Cranbury, NJ 08512
Ph 609 897-9400
Fax 609 897-0287
www.njaudubon.org

Volunteers assist staff in educational programs. Center open T-F 9 a.m. – 5 p.m., Sat. 12 – 5 p.m. Teens can earn community service credit

Program Support

Princeton Family YMCA

59 Paul Robeson Place
Princeton, NJ 08540
Ph 609 497-YMCA (9622)
Contact : Mariann Cialdella 497-9622 x214
mcialdella@prinetonymca.org

Volunteers share special skills or experience by leading or assisting with programs.

Programs / Events

D & R Greenway Land Trust

One Preservation Place
Princeton, NJ 08540
Ph 609 924-4646
www.drgreenway.org
Carolyn Edelman www.drgreenway.org/volunteering.html

Volunteers assist staff with hosting events, greeting guests, related office work such as mailings, invitations.

Programs / Events

Stonybrook-Millstone Watershed Association

31 Titus Mill Road
Pennington, NJ 08534
Ph 609 737-3735
Fax 609 737-3075
Contact Volunteer Coordinator at 609 737-3735, E-mail
volunteermgr@the.watershed.org, or submit online application.

Volunteer activities include photography, displays, and assisting at events.

Ushers

McCarter Theatre

91 University Place
Princeton, NJ 08540
Ph 609 258-2787
Fax 609 497-0369
www.mccarter.org
Contact Debra Lemeshow, Volunteer Coor., dlemeshow@mccarter.org
Or
Tim Hinton, thinton@mccarter.org

Volunteers greet patrons and direct them to their seats for the performance they are attending, help prepare programs, answer general questions, and monitor theatre lobbies. Performances include evening, morning and afternoon shows. Training provided. Volunteers must be able to go up and down stairs and stand for extended periods of time. Minimum age 18

BOARDS & COMMITTEES

Advisory Committees

WW-P Community Education

505 Village Road West
Princeton Junction, NJ 08550
Ph 609 716-5030
Contact main office at 716-5050 ext. 5630

Resident volunteers participate in advisory councils to help guide activities and philosophy. There are two committees one for the Extended Day Program and one for Continuing Education.

Boards / Committees

Princeton Family YMCA

59 Paul Robeson Place
Princeton, NJ 08540
Ph 609 497-YMCA (9622)
Contact : Mariann Cialdella 497-9622 x214
mcialdella@princetonymca.org

Miscellaneous administrative volunteer roles include service on boards and committees, fundraising committees

Township Appointment to Boards/Committees

Plainsboro Township Clerk's Office

641 Plainsboro Road
Plainsboro NJ 08536
Ph. 609 799-0909 x 311
Contact: Carol Torres, Township Clerk
Information and application form available online at
www.plainsboronj.com

Volunteers attend meeting, accept duties ranging from advisory to statutory, and participate in various activities relative to appointment. Meetings are held throughout the year, as scheduled.

Age requirements vary with committee; some appointments require experience relevant to the nature of the committee. Volunteers must have own transportation.

CHILD CARE

After School Program

YWCA Princeton

59 Paul Robeson Place
Princeton, NJ 08540
Ph 609 497-2100
Fax 609 497-1211

www.ywcaprinceton.org

Contact Judi Harrison 497-2100 ext. 338

Volunteers read aloud, help children with homework, and supervise various activities for school age children. Program takes place M-F 3:00-6:00 p.m.

Child Care Workers

The Cherry Tree Club

177 Princeton-Hightstown Road
Princeton Junction, NJ 08550
Ph 609 799-1753
Fax 609 799-0958

Contact Wendy Schutzer, Program Director E-Mail wlschutzer@aol.com

Volunteers work with homeless pre-school children in skills development, as well as social and emotional interaction. Hours 10 a.m. – 1 p.m. Orientation and training provided. Min. age 18

Nursery School

YWCA Princeton

59 Paul Robeson Place
Princeton, NJ 08540
Ph 609 497-2100
Fax 609 497-1211

www.ywcaprinceton.org

Contact Patti Preston 497-2100 ext. 325

Volunteers provide one on one reading and classroom assistance.

EDUCATION

English as a Second Language

YWCA Princeton

59 Paul Robeson Place
Princeton, NJ 08540
Ph 609 497-2100
Fax 609 497-1211

www.ywcaprinceton.org

Chandana Mahadeswaraswamy, Program Director 497-2100 ext 306

Volunteer tutors assist adults with limited English proficiency to reinforce class instruction. Commitment is for a school year one hour/week.

Gift of Giving / Youth Education

Camp Fire USA . NJ Council

535 East Franklin Street
Trenton, NJ 08610
Ph 609 695-8410
Fax 609 695-8420

www.campfirenj.org

Barbara VanHorn, Executive Director

Volunteers work with children in K-6 to help them identify community needs and develop creative ways to meet them. Volunteers receive one hour training and must be available weekdays for one hour/five week program.

Reach Out and Read

Camp Fire USA . NJ Council

535 East Franklin Street
Trenton, NJ 08610
Ph 609 695-8410
Fax 609 695-8420

www.campfirenj.org

Alissa Brunstein, Coordinator

abrunstein@campfirenj.org

Volunteers share books with children in pediatric clinic waiting rooms. Training provided. Service offered at 7 clinics in the Trenton area. Various time slots; mornings especially needed.

Reader Services / Recorded Textbooks

Recording for the Blind and Dyslexic / New Jersey Unit

69 Mapleton Road
Princeton, NJ 08540
Ph 609 750-1830
Fax 609 750-9653

www.rfbdnj.org

Contact Chris Ranaghan 609 750-0595 E-Mail cranaghan@rfd.org

Volunteers help produce accessible textbooks for students who cannot read standard print because of visual, perceptual, or other disability. Volunteer activities include readers, bookmarkers, checkers, educational outreach, and development projects. Volunteers must be computer literate. Teens must be in grade 11 and above.

Tutors

Literacy Volunteers of Mercer County

3535 Quakerbridge Road, Ste. 104

Hamilton, NJ 08619

Ph 609 587-6027

Fax 609 587-6137

www.princetonol.com/groups/lvamc

Contact June Vogel

Volunteers assist adults who have limited English proficiency. . Activities take place at various locations throughout the county.

Tutors / Adult Education

Literacy Programs of New Jersey

380 Washington Rd., Ste. F

Sayreville, NJ 08872

Fax 732 432-8189

E-Mail info@lvnmj.org

Chris Sienkielewski, Prg. Director

chris@lvnmj.org

Volunteers assist adults who have limited English proficiency. Options include testers, mentors, and asst. tutor trainers. Activities take place at various locations throughout the county.

EMERGENCY SERVICES

Blood Services

American Red Cross of Central Jersey

707 Alexander Road, Ste. 101

Princeton, NJ 08540

Ph 609 951-8550

Fax 609 951-9787

www.njredcross.org

Aubrey Yarbrough, Volunteer Coordinator

Volunteers welcome donors, assist with registration, and provide refreshments.

Domestic Violence Response Team / Professional Services

Plainsboro Police Department

641 Plainsboro Road

Plainsboro NJ 08536

Ph. 609 799-2333 x619

Contact: Sgt. J. Jankowski

Volunteers receive specialized training in counseling from Women Aware and Plainsboro Police personnel. Services are offered 24/7. Volunteers must be 18 years or older.

Emergency Responder

Plainsboro Fire Company

407 Plainsboro Road

Plainsboro, NJ 08536

Ph 609 799-0492

www.plainsborofire.com

Volunteer firefighters respond to local emergency calls (min. 30%) and participate in monthly drills and meetings (min 50%) Jr. Members age 16-18 do not respond to call during school hours or after 10 p.m. on school nights.

Emergency Response

Plainsboro Police Department / CERT

641 Plainsboro Road

Plainsboro NJ 08536

Ph. 609 799-2333

Call for class schedule information.

Community Emergency Response Training enables volunteers to provide assistance to emergency personnel in a variety of setting. Training is provided in 10 week classes led by emergency services instructors

Emergency Response

Plainsboro Rescue Squad

P.O. Box 76

Plainsboro, NJ 08536

Ph 609 799-2180

Contact President@plainsbororescuesquad.org

No details provided – contact Rescue Squad for information.

HELPING HANDS / OUTREACH

Construction

Habitat for Humanity

601 N. Clinton Avenue
Trenton, NJ 08638
Ph 609 393-8009
Fax 609 393-5593
www.habitatnj.org

Contact Neil Hartman, Volunteer Coordinator ext. 228
E-Mail volunteer@habitatnj.org

Volunteers assist building homes for low income families. Related skills required.

Food Service

The Cherry Tree Club

177 Princeton-Hightstown Road
Princeton Junction, NJ 08550
Ph 609 799-1753
Fax 609 799-0958

Contact Wendy Schutzer, Prg. Director E-Mail wlschutzer@aol.com

Prepare & serve lunch in preschool for homeless children. Min. age 18.

HomeFriends

Princeton Senior Resource Center

45 Stockton Street
Princeton, NJ 08540
Suzanne Patterson Building
609-924-7108
Spruce Circle 609-252-2362
info@princetonsenior.org

Contact HomeFriends Director 609 252-2362 or 609 924-7108

Friendly visitor program for home-bound seniors and the disabled in the greater Princeton area. Volunteers provide companionship and assist with small household tasks. Training provided. Volunteers must have their own transportation.

Hospital Services

University Medical Center at Princeton

Medical Arts Building
253 Witherspoon Street
Princeton, NJ 08540
Ph 609 497-4273
www.princetonhcs.org

See website for application form and procedure

Volunteer assignments are based on interests, skills, and availability. Most assignments are on weekdays between the hours of 9 a.m. and 9 p.m. Uniform jackets required (nominal fee). Not all assignments are appropriate for Jr. Volunteers age 14-18. Examples include admissions, book cart, courier service, guest relations, information desk, gift shop, translation services, and office.

Meals at Home

American Red Cross of Central Jersey

707 Alexander Road, Ste. 101

Princeton, NJ 08540

Ph 609 951-8550

Fax 609 951-9787

www.njredcross.org

Aubrey Yarbrough, Volunteer Coordinator

Volunteers bring hot meals to homebound elderly in the Hamilton/Trenton area. Pick-ups at 11 a.m. M-Sat; approx. 10 stops on each route. No schedule or minimum commitment. Volunteers must have own transportation and be available between 11 a.m. – 1 p.m.

Shadow Buddies

Plainsboro Recreation Department

641 Plainsboro Road

Plainsboro NJ 08536

Ph. 609 799-0909 x 352

Fax 609 799-7026

E-Mail recdept@plainsboronj.com

Contact: Cindy Capritti, Coordinator

Volunteers assist children with disabilities during recreational activities. Available weekly after school or for special events. Enjoy working with children

Teens can earn community service credits

PROFESSIONAL SERVICES

Development/Grants

Recording for the Blind and Dyslexic / New Jersey Unit

69 Mapleton Road
Princeton, NJ 08540
Ph 609 750-1830
Fax 609 750-9653

www.rfbdnj.org

Contact Grace Alperone 609 651-8564,
galperone@rfd.org

Volunteers work in partnership with staff on development projects. Contact coordinator for details.

Interpreting Services

Plainsboro Police Department

641 Plainsboro Road
Plainsboro NJ 08536
Ph. 609 799-2333 x619
Contact: CORE Unit

Volunteers provide oral interpretation, as needed, to facilitate communication with non-English speaking individuals. May be used in a variety of situations such as court, police, etc.

Volunteers are on a call list in the event a need arises; services provided at the volunteer's convenience. Must have own transportation.

Hospital Services

University Medical Center at Princeton

Medical Arts Building
253 Witherspoon Street
Princeton, NJ 08540
Ph 609 497-4273

www.princetonhcs.org

See website for application form and procedure

Volunteer assignments are based on interests, skills, and availability. Most assignments are on weekdays between the hours of 9 a.m. and 9 p.m. Uniform jackets required (nominal fee).

Not all assignments are appropriate for Jr. Volunteers age 14-18.

Examples include admissions, book cart, courier service, guest relations, information desk, gift shop, translation services, and office.

Interpreting/Translating Services

Plainsboro Recreation Department

641 Plainsboro Road
Plainsboro NJ 08536
Ph. 609 799-0909 x 352
Fax 609 799-7026
E-Mail recdept@plainsboronj.com
Contact: Cindy Capritti, Coordinator

Volunteers provide oral interpretation or written translation of materials for foreign-born seniors Bilingual (Mandarin-English particularly desired). For written translations, access to language character fonts.

Teens can earn community service credits

Medicare Assistance

NJ State Health Insurance Program (SHIP)

NJ Dept. of Health & Senior Services
P.O. Box 360
Trenton, NJ 08625-0360
Ph 609 292-7837
Toll Free 1 800 367-6543
www.state.nj.us/health/senior/ship
Contact 609 943-3378

Volunteers provide information and assistance to answer general questions and enable Medicare beneficiaries to make decisions. Training provided.

Tax Preparation

AARP Tax Aide

Princeton Forrestal Village
101 Rockingham Row
Princeton, NJ 08540
Ph 1-866-542-8165 (toll-free)
Fax: 609-987-4634
E-mail: njaarp@aarp.org
www.aarp.org/taxaide/
Contact: Lawrence Eggers

Volunteers assist seniors with electronic prep and filing of returns. The program runs February 1 – April 15.

MISCELLANEOUS

Book Sales

Plainsboro Public Library

641 Plainsboro Road
Plainsboro NJ 08536
Ph 609 275-2897
Fax 609 799-5883

www.lmxac.org/plainsboro/

Contact : Jinny Baeckler, Director

Volunteers assist staff with sorting, displaying, and selling of books for monthly book sales (preparation during the week / book sales on weekends). Open to older teens and adults who possess basic English skills and own transportation. Must be able to be on one's feet, walking to and fro for the duration of volunteer activity, as well as enjoy working with the public in a hectic environment.

Book Shelving

Plainsboro Public Library

641 Plainsboro Road
Plainsboro NJ 08536
Ph 609 275-2897
Fax 609 799-5883

www.lmxac.org/plainsboro/

Contact : Carol Quick

Volunteers check library shelves for proper shelving, as well as shelve returned books. Activity takes place during all library hours (weekday and weekend). Minimum age 13 (community service credit available). Volunteers must possess basic English skills and familiarity with the Dewey Decimal System. Volunteers must participate in training/orientation session, be able to work independently, follow direction, and perform other duties assigned by staff. Own transportation required.

Sales Associate

Ten Thousand Villages

Princeton Shopping Center
301 North Harrison Street
Princeton, NJ 08540
Ph 609 683-4464
Fax 609 683-4563

www.tenthousandvillages.com

Contact Jill Fazekas, Volunteer Coordinator

Volunteers assist in store related duties for the non-profit international fair trade shop featuring artisans from third world countries. Approx. 2-4 hours/week. Min. age 16.

Stewardship & Trails

D & R Greenway Land Trust

One Preservation Place
Princeton, NJ 08540
Jim Amon

www.drgreenway.org/stewardship.html

Volunteers assist with trail building & maintenance, planting and tending native species

Trails & Grounds

New Jersey Audubon Society

80 Scotts Corner Road
Cranbury, NJ 08512
Ph 609 897-9400
Fax 609 897-0287

www.njaudubon.org

Contact: Jerry Koslansky

Volunteers assist staff with maintenance duties. Center open T-F 9 a.m. – 5 p.m., Sat. 12 – 5 p.m. Teens can earn community service credit.

Voter Advocacy

League of Women Voters, Princeton Area

P.O. Box 253
Kingston, NJ 08528

lwvprinceton@gmail.com

Volunteers participate in candidate forums, production of voter guide, voter registrations, community forums, and more.