

**PLAINSBORO TOWNSHIP COMMITTEE
ANNUAL REORGANIZATION MEETING
PLAINSBORO MUNICIPAL CENTER
641 Plainsboro Road
January 2, 2020 – 6:30 p.m.**

1. Call to Order – Township Clerk
2. Certification – December 23, 2019
3. Roll Call – P. Cantu _____ N. Lewis _____
D. Bander _____ N. Nabi _____ E. Yates _____
4. Township Clerk - Certification of Election – Edmund Yates; David Bander
5. Oath of Office – Edmund Yates; David Bander
6. Township Clerk – Opens Meeting for Election of Mayor
7. Township Clerk – Turns Meeting over to Elected Mayor
8. Election of Deputy Mayor
9. Mayor’s Remarks
10. Township Committee Liaisons
11. Appointment of Officials
12. Resolutions – Consent Agenda:
 - a. Set Date, Time and Place of Township Committee Meetings
 - b. Adoption of 2020 Holiday Schedule
 - c. Official Media for Legal Advertising
 - d. Adoption of Temporary Budget
 - e. Authorizing Disbursement of Payroll
 - f. Appropriating 2020 Debt Service
 - g. Authorizing Investment of Idle Funds and Fund Transfers
 - h. Establishing Change Funds
 - i. Re-establish Petty Cash Accounts
 - j. Establish Recreation Fees
 - k. Authorizing Tax Sales
 - l. Setting Interest and Penalties for Delinquent Taxes
 - m. Cancel Tax Refunds or Delinquencies Under Ten Dollars
 - n. Authorizing Tax Assessor to File Tax Appeals and Rollbacks
 - o. Designating Purchasing Specialist as Contract Officer
 - p. Authorizing Agreement – State Contract Vendors
 - q. Appointing Emergency Management Council
 - r. Authorizing Engineer to Sign Treatment Works Approval Permit Application Forms
 - s. Designating Public Agency Compliance Officer
13. Resolutions:
 - a. Cash Management Plan
 - b. 2020 Professional Services
 - c. Professional Services – Communications Consultant
 - d. Professional Services – Technology Consultant
 - e. Professional Services – Planning Services for Affordable Housing
 - f. Professional Services – Tax Appeals for Specialized Properties
 - g. Appointing Registrar of Vital Statistics
14. Mayor Appointments – Boards & Committees
15. Township Committee Appointments – Boards & Committees
16. Public Comment
17. Adjournment