



State of New Jersey Local Government Services

Year: 2017 Municipal User Friendly Budget

MUNICIPALITY: 1218 Plainsboro Township - County of Middlesex Adopted

Municode: 1218 Filename: 1218_fba_2017.xlsm

Website: www.plainsboronj.com

Phone Number: (609)799-0909

Mailing Address: 641 Plainsboro Road

Email the UFB if not using Outlook

Municipality: Plainsboro State: NJ Zip: 08536

Mayor

First Name	Middle Name	Last Name	Term Expires	Business Email
Peter	A.	Cantu	12/31/2017	pcantu@plainsboronj.com

Chief Administrative Officer

Anthony		Cancro		acancro@plainsboronj.com
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Chief Financial Officer

Gregory	S.	Mayers		gmayers@plainsboronj.com
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Municipal Clerk

Carol	J.	Torres		ctorres@plainsboronj.com
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Registered Municipal Accountant

David		Kaplan		dkaplan@wss.com
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Governing Body Members

First Name	Middle Name	Last Name	Term Expires	Business Email
Peter	A.	Cantu	12/31/2017	pcantu@plainsboronj.com
Neil	J.	Lewis	12/31/2018	nlewis@plainsboronj.com
Edmund		Yates	12/31/2019	eyates@plainsboronj.com
Nuran		Nabi	12/31/2018	nnabi@plainsboronj.com
David		Bander	12/31/2019	dbander@plainsboronj.com

USER FRIENDLY BUDGET SECTION - PROPERTY TAX BREAKDOWN

<u>2016 Calendar Year Property Tax Levies - ALL entities levying property taxes</u>				
	<u>Calendar Year</u>	<u>Calendar Year</u>	<u>% of</u>	<u>Avg Residential</u>
	<u>Tax Rate</u>	<u>Tax Levy</u>	<u>Total Levy</u>	<u>Taxpayer Impact</u>
Municipal Purpose Tax	0.314	\$14,597,946.02	14.80%	\$1,417.71
Municipal Library	0.028	\$1,341,116.29	1.36%	\$126.42
Municipal Open Space	0.010	\$464,300.38	0.47%	\$45.15
Fire Districts (avg. rate/total levies)	0.040	\$1,848,000.00	1.87%	\$180.60
Other Special Districts (total levies)			0.00%	\$0.00
Local School District			0.00%	\$0.00
Regional School District	1.389	\$64,483,178.00	65.40%	\$6,271.34
County Purposes	0.316	\$14,652,820.67	14.86%	\$1,426.74
County Library			0.00%	\$0.00
County Board of Health			0.00%	\$0.00
County Open Space	0.027	\$1,214,767.89	1.23%	\$121.91
Other County Levies (total)			0.00%	\$0.00
Total (Calendar Year 2016 Budget)	2.124	\$98,602,129.25	100.00%	\$9,589.86

Total Taxable Valuation as of October 1, 2016 \$4,600,200,021.00
(To be used to calculate the current year tax rate)
Current Year Average Residential Assessment \$451,500.00

Prior Year to Current Year Comparison

Comparison - Municipal Purposes Tax Rate

Prior Year	Current Year	% Change (+/-)
0.314	0.325	3.50%

Comparison - Municipal Purposes Tax Levy

Prior Year	Current Year	% Change (+/-)	\$ Change (+/-)
\$14,597,946.02	\$14,966,695.04	2.53%	\$368,749.02

Comparison - Impact on Avg. Residential Tax Payment (Municipal Purposes Only)

Prior Year	Current Year	% Change (+/-)	\$ Change (+/-)
\$1,417.71	\$1,467.38	3.50%	\$49.67

Sheet UFB-1

<u>Current Year 2017 Budget</u>		
<u>Taxes</u>	<u>Actual/Estimated</u>	<u>Tax Levy</u>
Municipal Purpose Tax	ESTIMATED	\$14,966,695.04
Municipal Library	ESTIMATED	\$1,458,138.46
Municipal Open Space	ESTIMATED	\$460,020.00
Fire Districts (total levies)	ESTIMATED	\$1,848,000.00
Other Special Districts (total levies)		
Local School District		
Regional School District	ESTIMATED	\$66,104,606.00
County Purposes	ESTIMATED	\$15,999,426.28
County Library		
County Board of Health		
County Open Space	ESTIMATED	\$1,300,807.76
Other County Levies (total)		

Total ESTIMATED amount to be raised by taxes **\$102,137,693.54**

Revenue Anticipated, Excluding Tax Levy	11,170,095.19
Budget Appropriations, before Reserve for Uncollected Taxes	26,950,928.69
Total Non-Municipal Tax Levy	\$85,712,860.04
Amount to be Raised by Taxes - Before RUT	\$101,493,693.54
Reserve for Uncollected Taxes (RUT)	\$644,008.85
Total Amount to be Raised by Taxes	\$102,137,702.39

% of Tax Collections used to Calculate RUT 99.37%

If % used exceeds the actual collection % then
reference the statutory exception used

Tax Collections - ACTUAL as of Prior Year

Total Tax Revenue, Collections CY 2016	98,375,343.30
Total Tax Levy, CY 2016	98,637,389.02
% of Taxes Collected, CY 2016	99.73%

Delinquent Taxes - December 31, 2016 \$262,832.31

USER FRIENDLY BUDGET SECTION - ANTICIPATED REVENUE SUMMARY (ALL OPERATING FUNDS)

FCOA		% Difference Current vs. Prior Year	\$ Difference Current vs. Prior Year	Total Realized Revenue (Prior Year)	Total Anticipated Revenue (Current Year)	General Budget	Open Space Budget	Utility	Utility	Utility	Utility	Utility	Utility
08	Surplus	-14.34%	(\$420,719.62)	\$2,934,199.62	\$2,513,480.00	\$2,355,000.00	\$158,480.00						
08	Local Revenue	-7.47%	(\$109,012.41)	\$1,459,012.41	\$1,350,000.00	\$1,348,500.00	\$1,500.00						
09	State Aid (without offsetting appropriation)	0.00%	\$0.00	\$1,644,744.00	\$1,644,744.00	\$1,644,744.00							
08	Uniform Construction Code Fees	-0.32%	(\$2,232.00)	\$707,232.00	\$705,000.00	\$705,000.00							
	<i>Special Revenue Items w/ Prior Written Consent</i>												
11	Shared Services Agreements	#DIV/0!	\$0.00		\$0.00								
08	Additional Revenue Offset by Appropriations	#DIV/0!	\$0.00		\$0.00								
10	Public and Private Revenue	-89.33%	(\$312,722.10)	\$350,059.79	\$37,337.69	\$37,337.69							
08	Other Special Items	-6.30%	(\$327,891.98)	\$5,202,405.48	\$4,874,513.50	\$4,874,513.50							
15	Receipts from Delinquent Taxes	\$9.10%	\$76,148.91	\$128,851.09	\$205,000.00	\$205,000.00							
	<i>Amount to be raised by taxation</i>												
07	Local Tax for Municipal Purposes	-0.22%	(\$32,831.82)	\$14,999,526.86	\$14,966,695.04	\$14,966,695.04							
07	Minimum Library Tax	8.73%	\$117,022.17	\$1,341,116.29	\$1,458,138.46	\$1,458,138.46							
54	Open Space Levy Tax	-0.94%	(\$4,352.19)	\$464,372.19	\$460,020.00		\$460,020.00						
07	Addition to Local District School Tax	#DIV/0!	\$0.00		\$0.00								
08	Deficit General Budget	#DIV/0!	\$0.00		\$0.00								
	Total	-3.48%	(\$1,016,591.04)	\$29,231,519.73	\$28,214,928.69	\$27,594,928.69	\$620,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

USER FRIENDLY BUDGET SECTION - APPROPRIATIONS SUMMARY (ALL OPERATING FUNDS)

FCOA		Budgeted Full-Time	Positions Part-Time	% Difference Current v. Prior Year	\$ Difference Current v. Prior Year	Total Modified Appropriation for Service Type (Prior Year)	Total Appropriation for Service Type (Current Year)	General Budget	Public&Private Offsets	Open Space Budget	Utility	Utility	Utility	Utility	Utility	Utility
20	General Government	16.00	6.00	4.65%	\$156,466.00	\$3,365,392.00	\$3,521,858.00	\$3,241,858.00	\$280,000.00							
21	Land-Use Administration	3.00	1.00	2.06%	\$6,500.00	\$315,000.00	\$321,500.00	\$321,500.00								
22	Uniform Construction Code	11.00	2.00	-0.93%	(\$8,518.50)	\$913,107.50	\$904,589.00	\$904,589.00								
23	Insurance			3.71%	\$107,193.00	\$2,891,478.00	\$2,998,671.00	\$2,998,671.00								
25	Public Safety	49.00	10.00	-5.25%	(\$301,479.19)	\$5,747,383.19	\$5,445,904.00	\$5,433,835.00	\$12,069.00							
26	Public Works	8.00	1.00	-8.53%	(\$143,336.38)	\$1,680,442.07	\$1,537,105.69	\$1,503,368.00	\$33,737.69							
27	Health and Human Services			0.00%	\$0.00	\$72,000.00	\$72,000.00	\$72,000.00								
28	Parks and Recreation	16.00	25.00	-1.71%	(\$30,279.00)	\$1,774,998.00	\$1,744,719.00	\$1,124,719.00		\$620,000.00						
29	Education (including Library)			0.00%	\$0.00	\$1,950,716.00	\$1,950,716.00	\$1,950,716.00								
30	Unclassified			-8.28%	(\$2,500.00)	\$30,200.00	\$27,700.00	\$27,700.00								
31	Utilities and Bulk Purchases			2.02%	\$14,500.00	\$719,000.00	\$733,500.00	\$733,500.00								
32	Landfill / Solid Waste Disposal			#DIV/0!	\$0.00		\$0.00									
35	Contingency			#DIV/0!	\$0.00		\$0.00									
36	Statutory Expenditures			3.23%	\$74,472.00	\$2,307,220.00	\$2,381,692.00	\$2,381,692.00								
37	Judgements			#DIV/0!	\$0.00		\$0.00									
42	Shared Services			0.25%	\$500.00	\$201,000.00	\$201,500.00	\$201,500.00								
43	Court and Public Defender	4.00	1.00	0.39%	\$2,010.16	\$516,979.84	\$518,990.00	\$518,990.00								
44	Capital			-86.02%	(\$400,000.00)	\$465,000.00	\$65,000.00	\$65,000.00								
45	Debt			11.23%	\$519,021.00	\$4,621,463.00	\$5,140,484.00	\$5,140,484.00								
46	Deferred Charges			-100.00%	(\$150,000.00)	\$150,000.00	\$0.00									
48	Debt - Type 1 School District			#DIV/0!	\$0.00		\$0.00									
50	Reserve for Uncollected Taxes			2.06%	\$13,000.00	\$631,000.00	\$644,000.00	\$644,000.00								
55	Surplus General Budget			0.00%	\$0.00	\$5,000.00	\$5,000.00	\$5,000.00								
Total		107.00	46.00	-0.50%	(\$142,450.91)	\$28,357,379.60	\$28,214,928.69	\$27,269,122.00	\$325,806.69	\$620,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

USER FRIENDLY BUDGET SECTION

STRUCTURAL BUDGET IMBALANCES

[illegible]

ASSESSED PROPERTY VALUATIONS - EXEMPT PROPERTY - PROPERTY TAX APPEAL DATA

Property Tax Assessments - Taxable Properties (October 1, 2016 Value)			
	# of Parcels	Assessed Value	% of Total
1 Vacant Land	170	\$54,615,300.00	1.19%
2 Residential	5,496	\$2,476,167,200.00	53.91%
3A/3B Farm	80	\$13,576,200.00	0.30%
4A Commercial	116	\$1,420,632,400.00	30.93%
4B Industrial	3	\$7,649,600.00	0.17%
4C Apartments	11	\$620,084,700.00	13.50%
5A/5B Railroad			0.00%
6A/6B Business Personal Property			0.00%
Total	5,876	\$4,592,725,400.00	100.00%

Average Ratio (%), Assessed to True Value	106.15%
Equalized Valuation, Taxable Properties	\$4,326,637,211.49

Total # of property tax appeals filed in 2016	County Tax Board	48.00
	State Tax Court	33.00
Number of 2016 County Tax Board decisions appealed to Tax Court		3.00
Number of pending property tax appeals in State Tax Court		12.00

Amount paid out by municipality for tax appeals in 2016	\$500,000.00
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Property Tax Assessments - Exempt Properties (October 1, 2016 Value)			
	# of Parcels	Assessed Value	% of Total
15A Public Schools	5	\$115,687,900.00	13.62%
15B Other Schools	3	\$32,807,300.00	3.86%
15C Public Property	59	\$108,588,600.00	12.78%
15D Church and Charities	11	\$20,073,600.00	2.36%
15E Cemeteries & Graveyards	2	\$3,145,900.00	0.37%
15F Other Exempt	31	\$569,301,300.00	67.01%
Total	111	\$849,604,600.00	100.00%

Percentage of Exempt vs. Non-Exempt Properties	18.50%
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Prior Budget Year's Payments in Lieu of Tax (PILOT) - 5 Year Exemptions/Abatements				
	# of Parcels	PILOT Billing/Revenue	Assessed Value	Taxes if Billed in Full 2016 Total Tax Rate
G Commercial/Industrial Exemption				
I Dwelling Exemption				
J Dwelling Abatement				
K New Dwelling/Conversion Exemption				
L New Dwelling/Conversion Abatement				
N Multiple Dwelling Exemption				
O Multiple Dwelling Abatement				
Total 5 Yr Exemptions/Abatements	0	0.00	0.00	0.00

USER FRIENDLY BUDGET SECTION

Long Term Tax Exemptions

[illegible]

USER FRIENDLY BUDGET SECTION
BUDGETED PERSONNEL COSTS

Organization / Individuals Eligible for Benefit	# of Full-Time Employees	# of Part-Time Employees	Total Personnel Cost	Base Pay	Overtime and other Compensation	Pension (Estimate)	Health Benefits Net of Cost Share	Employment Taxes and Other Benefits
Governing Body		5.00	76,239.00	\$64,500.00		\$6,805.00		\$4,934.00
Supervisory Staff (Department Heads & Managers)	10.00	2.00	1,686,505.00	\$1,334,575.00	\$12,000.00	\$136,785.00	\$103,603.00	\$99,542.00
Police Officers (Including Superior Officers)	37.00		6,057,495.00	\$3,693,023.00	\$621,355.00	\$970,523.00	\$453,815.00	\$318,779.00
Fire Fighters (Including Superior Officers)			0.00					
All Other Union Employees not listed above	54.00	1.00	5,070,702.00	\$3,394,909.00	\$129,600.00	\$412,463.00	\$864,105.00	\$269,625.00
All Other Non-Union Employees not listed above	6.00	38.00	970,471.00	\$676,078.00	\$47,200.00	\$54,998.00	\$136,864.00	\$55,331.00
Totals	107.00	46.00	13,861,412.00	\$9,163,085.00	\$810,155.00	\$1,581,574.00	\$1,558,387.00	\$748,211.00

Is the Local Government required to comply with NJSA 11A (Civil Service)? - YES or NO

NO

Note - **Base Pay** is the annualized rate of pay to which overtime (if eligible) and/or pension is calculated. Either calculation is fine at the discretion of the Local Unit. Overtime and other compensation is any other item that is charged as a salary and wage expense but not included in Base Pay.

USER FRIENDLY BUDGET SECTION - HEALTH BENEFITS

	Current Year # of Covered Members (Medical & Rx)	Current Year Annual Cost Estimate per Employee	Total Current Year Cost	Prior Year # of Covered Members (Medical & Rx)	Prior Year Annual Cost per Employee (Average)	Total Prior Year Cost
<u>Active Employees - Health Benefits - Annual Cost</u>						
Single Coverage	28.00	\$11,098.00	\$310,744.00	30.00	\$10,928.00	\$327,840.00
Parent & Child	9.00	\$20,178.00	\$181,602.00	8.00	\$21,253.00	\$170,024.00
Employee & Spouse (or Partner)	15.00	\$22,094.00	\$331,410.00	21.00	\$20,877.00	\$438,417.00
Family	34.00	\$31,160.11	\$1,059,443.74	36.00	\$31,380.00	\$1,129,680.00
Employee Cost Sharing Contribution (enter as negative -)			(\$384,000.00)			(\$440,000.00)
Subtotal	86.00		\$1,499,199.74	95.00		\$1,625,961.00
<u>Elected Officials - Health Benefits - Annual Cost</u>						
Single Coverage			\$0.00			\$0.00
Parent & Child			\$0.00			\$0.00
Employee & Spouse (or Partner)			\$0.00			\$0.00
Family			\$0.00			\$0.00
Employee Cost Sharing Contribution (enter as negative -)						
Subtotal	0.00		\$0.00	0.00		\$0.00
<u>Retirees - Health Benefits - Annual Cost</u>						
Single Coverage	7	\$9,626.69	\$67,386.83	6	\$6,486.00	\$38,916.00
Parent & Child			\$0.00			\$0.00
Employee & Spouse (or Partner)	13	\$21,904.19	\$284,754.47	17	\$21,500.00	\$365,500.00
Family	11	\$39,324.51	\$432,569.61	12	\$38,202.00	\$458,424.00
Employee Cost Sharing Contribution (enter as negative -)						
Subtotal	31.00		\$784,710.91	35.00		\$862,840.00
GRAND TOTAL	117.00		\$2,283,910.65	130.00		\$2,488,801.00

Note - other health insurances such as dental and vision are not included in this analysis unless included in the employees total premium. Therefore, the total from this sheet may not agree with the budgeted appropriation.

Is medical coverage provided by the SHBP (Yes or No)?

YES

Is prescription drug coverage provided by the SHBP (Yes or No)?

NO

1. *Chlorophyll a* (Chl *a*)

UFB-9 Accumulated Absence Liability

USER FRIENDLY BUDGET SECTION - OUTSTANDING DEBT; PER CAPITA AND BUDGET IMPACT

Gross Debt		Deductions	Net Debt	Current Year Budget	2018 Budget	2019 Budget	All Additional Future Years' Budgets
Local School Debt	\$18,851,594.00	\$18,851,594.00	\$0.00	Utility Fund - Principal			
Regional School Debt			\$0.00	Utility Fund - Interest			
Utility Fund Debt				Bond Anticipation Notes - Principal			
0			\$0.00	Bond Anticipation Notes - Interest			
0			\$0.00	Bonds - Principal	\$4,305,000.00	\$3,960,000.00	\$4,120,000.00
0			\$0.00	Bonds - Interest	\$1,385,483.33	\$1,243,242.50	\$1,094,642.50
0			\$0.00	Loans & Other Debt - Principal			
0			\$0.00	Loans & Other Debt - Interest			
0			\$0.00				
0			\$0.00	Total	\$5,690,483.33	\$5,203,242.50	\$5,214,642.50
0			\$0.00				
Municipal Purposes				Total Principal	\$4,305,000.00	\$3,960,000.00	\$4,120,000.00
Debt Authorized	\$2,840,746.50		\$2,840,746.50	Total Interest	\$1,385,483.33	\$1,243,242.50	\$1,094,642.50
Notes Outstanding			\$0.00	% of Total Current Year Budget	20.17%		
Bonds Outstanding	\$41,552,000.00	\$1,087,967.94	\$40,464,032.06				
Loans and Other Debt			\$0.00				
Total (Current Year)	\$63,244,340.50	\$19,939,561.94	\$43,304,778.56	Description	Debt Not Listed Above		
				Total Guarantees - Governmental			
				Total Guarantees - Other			
				Total Capital/Equipment Leases			
				Total Other			
				Bond Rating	Moody's	Standard & Poors	Fitch
				Rating	AAA		
				Year of Last Rating	2016		
				Mark "X" if Municipality has no bond rating			
Population (2010 census)	22,999						
Per Capita Gross Debt	\$2,749.87						
Per Capita Net Debt	\$1,882.90						
3 Yr. Average Property Valuation		\$4,078,012,178.67					
Net Debt as % of 3 Year Avg Property Valuation		1.06%					
				Sheet UFB-10			

$\frac{1}{2} \left(\frac{1}{2} \right) = \frac{1}{4}$

[illegible]

USER FRIENDLY BUDGET SECTION - LIST OF AUTHORITIES AND FIRE DISTRICTS

Please set forth below the names of all authorities and fire districts that serve your municipality

[illegible]

USER FRIENDLY BUDGET SECTION - Notes

(Press ALT-Enter to go to a new line in each cell)
