



# State of New Jersey Local Government Services

Year: **2017 Municipal User Friendly Budget**

MUNICIPALITY: 1218 Plainsboro Township - County of Middlesex ▼

Adopted ▼

Municipality Code: 1218

Filename: 1218\_fba\_2017.xlsx

Website: [www.plainsboronj.com](http://www.plainsboronj.com)

Phone Number: (609)799-0909

Mailing Address: 641 Plainsboro Road

Email the UFB if not using Outlook

Municipality: Plainsboro State: NJ Zip: 08536

## Mayor

First Name	Middle Name	Last Name	Term Expires	Business Email
Peter	A.	Cantu	12/31/2017	<a href="mailto:pcantu@plainsboronj.com">pcantu@plainsboronj.com</a>

## Chief Administrative Officer

Anthony		Cancro		<a href="mailto:acancro@plainsboronj.com">acancro@plainsboronj.com</a>
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## Chief Financial Officer

Gregory	S.	Mayers		<a href="mailto:gmayers@plainsboronj.com">gmayers@plainsboronj.com</a>
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## Municipal Clerk

Carol	J.	Torres		<a href="mailto:ctorres@plainsboronj.com">ctorres@plainsboronj.com</a>
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## Registered Municipal Accountant

David		Kaplan		<a href="mailto:dkaplan@wiss.com">dkaplan@wiss.com</a>
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## Governing Body Members

First Name	Middle Name	Last Name	Term Expires	Business Email
Peter	A.	Cantu	12/31/2017	<a href="mailto:pcantu@plainsboronj.com">pcantu@plainsboronj.com</a>
Neil	J.	Lewis	12/31/2018	<a href="mailto:nlewis@plainsboronj.com">nlewis@plainsboronj.com</a>
Edmund		Yates	12/31/2019	<a href="mailto:eyates@plainsboronj.com">eyates@plainsboronj.com</a>
Nuran		Nabi	12/31/2018	<a href="mailto:nnabi@plainsboronj.com">nnabi@plainsboronj.com</a>
David		Bander	12/31/2019	<a href="mailto:dbander@plainsboronj.com">dbander@plainsboronj.com</a>

## USER FRIENDLY BUDGET SECTION - PROPERTY TAX BREAKDOWN

### 2016 Calendar Year Property Tax Levies - ALL entities levying property taxes

	Calendar Year	Calendar Year	% of	Avg Residential
	Tax Rate	Tax Levy	Total Levy	Taxpayer Impact
Municipal Purpose Tax	0.314	\$14,597,946.02	14.80%	\$1,417.71
Municipal Library	0.028	\$1,341,116.29	1.36%	\$126.42
Municipal Open Space	0.010	\$464,300.38	0.47%	\$45.15
Fire Districts (avg. rate/total levies)	0.040	\$1,848,000.00	1.87%	\$180.60
Other Special Districts (total levies)			0.00%	\$0.00
Local School District			0.00%	\$0.00
Regional School District	1.389	\$64,483,178.00	65.40%	\$6,271.34
County Purposes	0.316	\$14,652,820.67	14.86%	\$1,426.74
County Library			0.00%	\$0.00
County Board of Health			0.00%	\$0.00
County Open Space	0.027	\$1,214,767.89	1.23%	\$121.91
Other County Levies (total)			0.00%	\$0.00
<b>Total (Calendar Year 2016 Budget)</b>	<b>2.124</b>	<b>\$98,602,129.25</b>	<b>100.00%</b>	<b>\$9,589.86</b>

Total Taxable Valuation as of October 1, 2016 \$4,600,200,021.00

(To be used to calculate the current year tax rate)

Current Year Average Residential Assessment \$451,500.00

### Prior Year to Current Year Comparison

#### Comparison - Municipal Purposes Tax Rate

Prior Year	Current Year	% Change (+/-)
0.314	0.325	3.50%

#### Comparison - Municipal Purposes Tax Levy

Prior Year	Current Year	% Change (+/-)	\$ Change (+/-)
\$14,597,946.02	\$14,966,695.04	2.53%	\$368,749.02

#### Comparison - Impact on Avg. Residential Tax Payment (Municipal Purposes Only)

Prior Year	Current Year	% Change (+/-)	\$ Change (+/-)
\$1,417.71	\$1,467.38	3.50%	\$49.67

### Current Year 2017 Budget

	<u>Taxes</u>	<u>Actual/Estimated</u>	<u>Tax Levy</u>
Municipal Purpose Tax	ESTIMATED		\$14,966,695.04
Municipal Library	ESTIMATED		\$1,458,138.46
Municipal Open Space	ESTIMATED		\$460,020.00
Fire Districts (total levies)	ESTIMATED		\$1,848,000.00
Other Special Districts (total levies)			
Local School District			
Regional School District	ESTIMATED		\$66,104,606.00
County Purposes	ESTIMATED		\$15,999,426.28
County Library			
County Board of Health			
County Open Space	ESTIMATED		\$1,300,807.76
Other County Levies (total)			
<b>Total ESTIMATED amount to be raised by taxes</b>			<b>\$102,137,693.54</b>

Revenue Anticipated, Excluding Tax Levy	11,170,095.19
Budget Appropriations, before Reserve for Uncollected Taxes	26,950,928.69
Total Non-Municipal Tax Levy	\$85,712,860.04
Amount to be Raised by Taxes - Before RUT	\$101,493,693.54
Reserve for Uncollected Taxes (RUT)	\$644,008.85
<b>Total Amount to be Raised by Taxes</b>	<b>\$102,137,702.39</b>

% of Tax Collections used to Calculate RUT 99.37%

If % used exceeds the actual collection % then  
reference the statutory exception used

#### Tax Collections - ACTUAL as of Prior Year

Total Tax Revenue, Collections CY 2016	98,375,343.30
Total Tax Levy, CY 2016	98,637,389.02
% of Taxes Collected, CY 2016	99.73%
Delinquent Taxes - December 31, 2016	\$262,832.31

USER FRIENDLY BUDGET SECTION - ANTICIPATED REVENUE SUMMARY (ALL OPERATING FUNDS)

FCOA		% Difference Current vs. Prior Year	\$ Difference Current vs. Prior Year	Total Realized Revenue (Prior Year)	Total Anticipated Revenue (Current Year)	General Budget	Open Space Budget	Utility						
08	Surplus	-14.34%	(\$420,719.62)	\$2,934,199.62	\$2,513,480.00	\$2,355,000.00	\$158,480.00							
08	Local Revenue	-7.47%	(\$109,012.41)	\$1,459,012.41	\$1,350,000.00	\$1,348,500.00	\$1,500.00							
09	State Aid (without offsetting appropriation)	0.00%	\$0.00	\$1,644,744.00	\$1,644,744.00	\$1,644,744.00								
08	Uniform Construction Code Fees	-0.32%	(\$2,232.00)	\$707,232.00	\$705,000.00	\$705,000.00								
<i>Special Revenue Items w/ Prior Written Consent</i>														
11	Shared Services Agreements	#DIV/0!	\$0.00		\$0.00									
08	Additional Revenue Offset by Appropriations	#DIV/0!	\$0.00		\$0.00									
10	Public and Private Revenue	-89.33%	(\$312,722.10)	\$350,059.79	\$37,337.69	\$37,337.69								
08	Other Special Items	-6.30%	(\$327,891.98)	\$5,202,405.48	\$4,874,513.50	\$4,874,513.50								
15	Receipts from Delinquent Taxes	59.10%	\$76,148.91	\$128,851.09	\$205,000.00	\$205,000.00								
<i>Amount to be raised by taxation</i>														
07	Local Tax for Municipal Purposes	-0.22%	(\$32,831.82)	\$14,999,526.86	\$14,966,695.04	\$14,966,695.04								
07	Minimum Library Tax	8.73%	\$117,022.17	\$1,341,116.29	\$1,458,138.46	\$1,458,138.46								
54	Open Space Levy Tax	-0.94%	(\$4,352.19)	\$464,372.19	\$460,020.00	\$460,020.00								
07	Addition to Local District School Tax	#DIV/0!	\$0.00		\$0.00									
08	Deficit General Budget	#DIV/0!	\$0.00		\$0.00									
Total		-3.48%	(\$1,016,591.04)	\$29,231,519.73	\$28,214,928.69	\$27,594,928.69	\$620,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

USER FRIENDLY BUDGET SECTION - APPROPRIATIONS SUMMARY (ALL OPERATING FUNDS)

FCOA	Budgeted Positions Full-Time	Budgeted Positions Part-Time	% Difference Current v. Prior Year	\$ Difference Current v. Prior Year	Total Modified Appropriation for Service Type (Prior Year)	Total Appropriation for Service Type (Current Year)	General Budget	Public&Private Offsets	Open Space Budget	Utility	Utility	Utility	Utility	Utility	Utility
20 General Government	16.00	6.00	4.65%	\$156,466.00	\$3,365,392.00	\$3,521,858.00	\$3,241,858.00	\$280,000.00							
21 Land-Use Administration	3.00	1.00	2.06%	\$6,500.00	\$315,000.00	\$321,500.00	\$321,500.00								
22 Uniform Construction Code	11.00	2.00	-0.93%	(\$8,518.50)	\$913,107.50	\$904,589.00	\$904,589.00								
23 Insurance			3.71%	\$107,193.00	\$2,891,478.00	\$2,998,671.00	\$2,998,671.00								
25 Public Safety	49.00	10.00	-5.25%	(\$301,479.19)	\$5,747,383.19	\$5,445,904.00	\$5,433,835.00	\$12,069.00							
26 Public Works	8.00	1.00	-8.53%	(\$143,336.38)	\$1,680,442.07	\$1,537,105.69	\$1,503,368.00	\$33,737.69							
27 Health and Human Services			0.00%	\$0.00	\$72,000.00	\$72,000.00	\$72,000.00								
28 Parks and Recreation	16.00	25.00	-1.71%	(\$30,279.00)	\$1,774,998.00	\$1,744,719.00	\$1,124,719.00		\$620,000.00						
29 Education (including Library)			0.00%	\$0.00	\$1,950,716.00	\$1,950,716.00	\$1,950,716.00								
30 Unclassified			-8.28%	(\$2,500.00)	\$30,200.00	\$27,700.00	\$27,700.00								
31 Utilities and Bulk Purchases			2.02%	\$14,500.00	\$719,000.00	\$733,500.00	\$733,500.00								
32 Landfill / Solid Waste Disposal			#DIV/0!	\$0.00		\$0.00									
35 Contingency			#DIV/0!	\$0.00		\$0.00									
36 Statutory Expenditures			3.23%	\$74,472.00	\$2,307,220.00	\$2,381,692.00	\$2,381,692.00								
37 Judgements			#DIV/0!	\$0.00		\$0.00									
42 Shared Services			0.25%	\$500.00	\$201,000.00	\$201,500.00	\$201,500.00								
43 Court and Public Defender	4.00	1.00	0.39%	\$2,010.16	\$516,979.84	\$518,990.00	\$518,990.00								
44 Capital			-86.02%	(\$400,000.00)	\$465,000.00	\$65,000.00	\$65,000.00								
45 Debt			11.23%	\$519,021.00	\$4,621,463.00	\$5,140,484.00	\$5,140,484.00								
46 Deferred Charges			-100.00%	(\$150,000.00)	\$150,000.00	\$0.00	\$0.00								
48 Debt - Type 1 School District			#DIV/0!	\$0.00		\$0.00									
50 Reserve for Uncollected Taxes			2.06%	\$13,000.00	\$631,000.00	\$644,000.00	\$644,000.00								
55 Surplus General Budget			0.00%	\$0.00	\$5,000.00	\$5,000.00	\$5,000.00								
Total	107.00	46.00	-0.50%	(\$142,450.91)	\$28,357,379.60	\$28,214,928.69	\$27,269,122.00	\$325,806.69	\$620,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Sheet UFB-3

## USER FRIENDLY BUDGET SECTION STRUCTURAL BUDGET IMBALANCES

Line Item. Put "X" in cell to the left that corresponds to the type of imbalance.	Amount	Comment/Explanation

## ASSESSED PROPERTY VALUATIONS - EXEMPT PROPERTY - PROPERTY TAX APPEAL DATA

Property Tax Assessments - Taxable Properties (October 1, 2016 Value)				Property Tax Assessments - Exempt Properties (October 1, 2016 Value)			
	# of Parcels	Assessed Value	% of Total		# of Parcels	Assessed Value	% of Total
1 Vacant Land	170	\$54,615,300.00	1.19%	15A Public Schools	5	\$115,687,900.00	13.62%
2 Residential	5,496	\$2,476,167,200.00	53.91%	15B Other Schools	3	\$32,807,300.00	3.86%
3A/3B Farm	80	\$13,576,200.00	0.30%	15C Public Property	59	\$108,588,600.00	12.78%
4A Commercial	116	\$1,420,632,400.00	30.93%	15D Church and Charities	11	\$20,073,600.00	2.36%
4B Industrial	3	\$7,649,600.00	0.17%	15E Cemeteries & Graveyards	2	\$3,145,900.00	0.37%
4C Apartments	11	\$620,084,700.00	13.50%	15F Other Exempt	31	\$569,301,300.00	67.01%
5A/5B Railroad			0.00%				
6A/6B Business Personal Property			0.00%				
Total	5,876	\$4,592,725,400.00	100.00%	Total	111	\$849,604,600.00	100.00%
Average Ratio (%), Assessed to True Value		106.15%		Percentage of Exempt vs.			
Equalized Valuation, Taxable Properties		\$4,326,637,211.49		Non-Exempt Properties			18.50%
Total # of property tax appeals filed in 2016	County Tax Board	48.00					
	State Tax Court	33.00					
Number of 2016 County Tax Board decisions appealed to Tax Court		3.00					
Number of pending property tax appeals in State Tax Court		12.00					
Amount paid out by municipality for tax appeals in 2016		\$500,000.00					

### Prior Budget Year's Payments in Lieu of Tax (PILOT) - 5 Year Exemptions/Abatements

	# of Parcels	PILOT Billing/Revenue	Assessed Value	Taxes if Billed in Full 2016 Total Tax Rate
G Commercial/Industrial Exemption				
I Dwelling Exemption				
J Dwelling Abatement				
K New Dwelling/Conversion Exemption				
L New Dwelling/Conversion Abatement				
N Multiple Dwelling Exemption				
O Multiple Dwelling Abatement				
Total 5 Yr Exemptions/Abatements	0	0.00	0.00	0.00

## USER FRIENDLY BUDGET SECTION

### Long Term Tax Exemptions

**USER FRIENDLY BUDGET SECTION**  
**BUDGETED PERSONNEL COSTS**

Organization / Individuals Eligible for Benefit	# of Full-Time Employees	# of Part-Time Employees	Total Personnel Cost	Base Pay	Overtime and other Compensation	Pension (Estimate)	Health Benefits Net of Cost Share	Employment Taxes and Other Benefits
Governing Body		5.00	76,239.00	\$64,500.00		\$6,805.00		\$4,934.00
Supervisory Staff (Department Heads & Managers)	10.00	2.00	1,686,505.00	\$1,334,575.00	\$12,000.00	\$136,785.00	\$103,603.00	\$99,542.00
Police Officers (Including Superior Officers)	37.00		6,057,495.00	\$3,693,023.00	\$621,355.00	\$970,523.00	\$453,815.00	\$318,779.00
Fire Fighters (Including Superior Officers)			0.00					
All Other Union Employees not listed above	54.00	1.00	5,070,702.00	\$3,394,909.00	\$129,600.00	\$412,463.00	\$864,105.00	\$269,625.00
All Other Non-Union Employees not listed above	6.00	38.00	970,471.00	\$676,078.00	\$47,200.00	\$54,998.00	\$136,864.00	\$55,331.00
<b>Totals</b>	<b>107.00</b>	<b>46.00</b>	<b>13,861,412.00</b>	<b>\$9,163,085.00</b>	<b>\$810,155.00</b>	<b>\$1,581,574.00</b>	<b>\$1,558,387.00</b>	<b>\$748,211.00</b>

Is the Local Government required to comply with NJSA 11A (**Civil Service**)? - YES or NO

**NO**

Note - **Base Pay** is the annualized rate of pay to which overtime (if eligible) and/or pension is calculated. Either calculation is fine at the discretion of the Local Unit. Overtime and other compensation is any other item that is charged as a salary and wage expense but not included in Base Pay.

## USER FRIENDLY BUDGET SECTION - HEALTH BENEFITS

	Current Year # of Covered Members (Medical & Rx)	Current Year Annual Cost Estimate per Employee	Total Current Year Cost	Prior Year # of Covered Members (Medical & Rx)	Prior Year Annual Cost per Employee (Average)	Total Prior Year Cost
<b><u>Active Employees - Health Benefits - Annual Cost</u></b>						
Single Coverage	28.00	\$11,098.00	\$310,744.00	30.00	\$10,928.00	\$327,840.00
Parent & Child	9.00	\$20,178.00	\$181,602.00	8.00	\$21,253.00	\$170,024.00
Employee & Spouse (or Partner)	15.00	\$22,094.00	\$331,410.00	21.00	\$20,877.00	\$438,417.00
Family	34.00	\$31,160.11	\$1,059,443.74	36.00	\$31,380.00	\$1,129,680.00
Employee Cost Sharing Contribution (enter as negative - )			(\$384,000.00)			(\$440,000.00)
<b>Subtotal</b>	<b>86.00</b>		<b>\$1,499,199.74</b>	<b>95.00</b>		<b>\$1,625,961.00</b>
<b><u>Elected Officials - Health Benefits - Annual Cost</u></b>						
Single Coverage			\$0.00			\$0.00
Parent & Child			\$0.00			\$0.00
Employee & Spouse (or Partner)			\$0.00			\$0.00
Family			\$0.00			\$0.00
Employee Cost Sharing Contribution (enter as negative - )						
<b>Subtotal</b>	<b>0.00</b>		<b>\$0.00</b>	<b>0.00</b>		<b>\$0.00</b>
<b><u>Retirees - Health Benefits - Annual Cost</u></b>						
Single Coverage	7	\$9,626.69	\$67,386.83	6	\$6,486.00	\$38,916.00
Parent & Child			\$0.00			\$0.00
Employee & Spouse (or Partner)	13	\$21,904.19	\$284,754.47	17	\$21,500.00	\$365,500.00
Family	11	\$39,324.51	\$432,569.61	12	\$38,202.00	\$458,424.00
Employee Cost Sharing Contribution (enter as negative - )						
<b>Subtotal</b>	<b>31.00</b>		<b>\$784,710.91</b>	<b>35.00</b>		<b>\$862,840.00</b>
<b>GRAND TOTAL</b>	<b>117.00</b>		<b>\$2,283,910.65</b>	<b>130.00</b>		<b>\$2,488,801.00</b>

Note - other health insurances such as dental and vision are not included in this analysis unless included in the employees total premium. Therefore, the total from this sheet may not agree with the budgeted appropriation.

**Is medical coverage provided by the SHBP (Yes or No)?**

YES	NO
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**Is prescription drug coverage provided by the SHBP (Yes or No)?**

**USER FRIENDLY BUDGET SECTION**  
**ACCUMULATED ABSENCE LIABILITY**

**Legal basis for benefit  
(check applicable items)**

<b>Organization/Individuals Eligible for Benefit</b>	<b>Gross Days of Accumulated Absence</b>	<b>Dollar Value of Compensated Absences</b>	<b>Approved Labor Agreement</b>	<b>Local Ordinance</b>	<b>Individual Employment Agreement</b>
Police Chief	67.25	\$41,309.18			
Construction Official	32.00	\$14,890.24			
Superintendent of Public Works	23.00	\$11,360.85			
Planning Director	19.25	\$9,559.64			
Chief Financial Officer	17.75	\$8,566.15			
Human Resources Director	22.00	\$7,449.64			
Court Administrator	16.00	\$4,990.08			
Township Clerk	4.50	\$1,543.50			
Managerial	20.75	\$9,011.10			
Supervisory	61.75	\$19,564.41			
Non-Union	68.80	\$17,470.64			
Superior Officers Association	362.83	\$183,834.18			
Policemen's Benevolent Association	235.75	\$97,694.04			
Communication Workers of America	594.94	\$163,846.64			
Teamsters Department of Public Works	189.50	\$45,289.85			
Teamsters Dispatchers	69.12	\$16,186.14			
<b>Totals</b>	<b>1805.19</b>	<b>\$652,566.28</b>			
<b>Total Funds Reserved as of end of 2016</b>		<b>\$55,000.00</b>			
<b>Total Funds Appropriated in 2017</b>		<b>\$1,000.00</b>			

## USER FRIENDLY BUDGET SECTION - OUTSTANDING DEBT; PER CAPITA AND BUDGET IMPACT

	Gross Debt	Net Debt		Current Year Budget	2018 Budget	2019 Budget	All Additional Future Years' Budgets
Local School Debt	\$18,851,594.00	\$18,851,594.00	\$0.00				
Regional School Debt			\$0.00				
Utility Fund Debt			\$0.00				
0			\$0.00				
0			\$0.00				
0			\$0.00				
0			\$0.00				
0			\$0.00				
<u>Municipal Purposes</u>							
Debt Authorized	\$2,840,746.50		\$2,840,746.50				
Notes Outstanding			\$0.00				
Bonds Outstanding	\$41,552,000.00	\$1,087,967.94	\$40,464,032.06				
Loans and Other Debt			\$0.00				
<b>Total (Current Year)</b>	<b>\$63,244,340.50</b>	<b>\$19,939,561.94</b>	<b>\$43,304,778.56</b>				
Population (2010 census)	22,999						
Per Capita Gross Debt	\$2,749.87						
Per Capita Net Debt	\$1,882.90						
3 Yr. Average Property Valuation	\$4,078,012,178.67						
Net Debt as % of 3 Year Avg Property Valuation	1.06%						
Utility Fund - Principal							
Utility Fund - Interest							
Bond Anticipation Notes - Principal							
Bond Anticipation Notes - Interest							
Bonds - Principal	\$4,305,000.00		\$3,960,000.00		\$4,120,000.00		\$29,167,000.00
Bonds - Interest	\$1,385,483.33		\$1,243,242.50		\$1,094,642.50		\$3,349,991.25
Loans & Other Debt - Principal							
Loans & Other Debt - Interest							
<b>Total</b>	<b>\$5,690,483.33</b>		<b>\$5,203,242.50</b>		<b>\$5,214,642.50</b>		<b>\$32,516,991.25</b>
Total Principal			\$4,305,000.00		\$3,960,000.00		\$4,120,000.00
Total Interest			\$1,385,483.33		\$1,243,242.50		\$1,094,642.50
% of Total Current Year Budget			20.17%				
Description							
Total Guarantees - Governmental							
Total Guarantees - Other							
Total Capital/Equipment Leases							
Total Other							
Bond Rating							
Rating	AAA						
Year of Last Rating	2016						
Mark "X" if Municipality has no bond rating							

## **USER FRIENDLY BUDGET SECTION 2: SHARED SERVICES PROVIDED AND RECEIVED**

## USER FRIENDLY BUDGET SECTION - LIST OF AUTHORITIES AND FIRE DISTRICTS

**Please set forth below the names of all authorities and fire districts that serve your municipality**

Plainsboro Township Fire District No. 1

USER FRIENDLY BUDGET SECTION - Notes

(Press ALT-Enter to go to a new line in each cell)
