



Accomplishments of 2021

Administration

- Continued resident support for round three of the Plainsboro Community Energy Aggregation Program, offering savings of 9% below the PSE&G Basic Generation Service tariff price, with 43.5% renewable energy, The new 19-month contract is with Energy Harbor
- Updated township Personnel Policies and Procedures Manual
- Developed, edited and aired 14 different Cable TV programs (highlighting various events, initiatives and services) for the shared public and education television channel and also on YouTube
- Recruited for and processed 13 new hires, 9 separations and 41 summer camp employees
- Completed Employment Practices Checklist, implemented and tracked training requirements
- Completed police and administration computer network upgrades

Finance

- 2021 coefficient of deviation (a measure of uniformity among assessments) is 6.89%, the lowest in Middlesex County
- The tax collection rate was over 99%
- The township had a director's ratio of 97.5% in 2021, a result of actively managing our assessments
- Increased participation in on-line payments and preauthorized ACH tax payments
- Refunding bond sale resulted in over \$100,000 annual savings

Planning and Zoning

- The Nurseries General Development Plan was approved by the Planning Board
- The redevelopment plan for an age-restricted residential on township-owned Dey Road parcel was adopted by the Township Committee
- Implemented a new affordable housing owners' program to provide financial assistance to the Tamarron development to offset a steep increase in HOA fees
- The County's revised Wastewater Management Plan data shows that Plainsboro Township will not exceed established standards. The plan still needs to be approved by NJDEP
- The new Dey Road PSE&G substation is nearly complete and will wrap up early next year
- Obtained Bronze recertification from Sustainable Jersey for a third consecutive three-year period by implementing environmental/energy actions

Code Enforcement

- Conducted 11,672 Departmental code inspections through November 2021:
 - ✓ Performed 7,068 inspections and issued 2757 construction permits in the Building Division
 - ✓ Performed 1581 periodic inspections and 540 re-inspections in the Fire Prevention Division, and conducted all required Life Hazard Use inspections
 - ✓ Performed 2,422 Housing inspections in the Housing Division
- Hired a new full time Housing Inspector who began employment on October 21, 2021 to assist in the Housing Division
- Obtained National Fire Protection Association's (NFPA) Certified Fire Protection Specialist certification for the Construction Official and Fire Protection Subcode Official
- Coordinated implementation of new software for Building Division

Recreation

- Managed the township's 4th deer management program during deer hunting season
- The township has taken over the management and program development at the Preserve
- Recertified building attendants, Audubon staff and summer camp staff. Recertified the police department in basic life support as needed

- Rebranded Lenape Day Camp to Plainsboro Rec Camp and created a new logo
- Promoted website and other social media platforms to constantly stay engaged with residents and update them on important COVID19 information
- Expanded visibility on Facebook through posts and shares

Municipal Court

- Completed 23rd successful year of a joint court between Cranbury and Plainsboro
- Continued to all hold court session virtually via Zoom
- Addressed increased traffic and criminal matters workload without additional Court staff
- Processed tickets electronically, achieving a more efficient process

Township Clerk

- Completed Phase 2 of the digital records management installation, in cooperation with the Code Enforcement Department and started Phase 3 in Planning and Zoning
- Continued to improve vital records intake and working relationship with Penn Medicine hospital staff
- Investigated and initiated updated codification books and supplements for township ordinances
- Continued working with the municipal offices, library and fire department for proper management and destruction of records and ensured timely responses to OPRA inquiries from the public

Police

- Continued to implement policies/practices that resulted in the best services to the community, and achieved organizational excellence through professionalism, accountability, and efficiency
- Continued to implement crime prevention and community preparedness actions
- Embraced professional development, training, and employee wellness initiatives
- Continued to implement new technology and equipment to enhance law enforcement
- Enhanced traffic and pedestrian safety
- Broadened Community Outreach

Public Works

- Completed Lenape Trail Improvements Phase II
- Completed Scotts Corner Road Improvements
- Resurfaced and Painted the Schalks Meadow Park Tennis Courts
- Completed the Annual Road Maintenance Improvement Program (including Monroe Court, half of Marion Drive and half of Bradford Lane) and submitted the 2022 road improvement program prior to the end of October
- Completed the Grovers Mill Road Milling and Paving Project Upgraded Fire Alarm System at the DPW

Grants Received

- NJ Department of Transportation Municipal Aid Grant-Scotts Corner Road-\$475,000.00
- COVID Cares-\$163,847.91
- Princeton University – Mill Pond Park Grant-\$150,000
- Middlesex County – Mill Pond Park Grant - \$147,790.00
- Community Development Block Grant - \$60,258.00
- Clean Communities-\$46,023.42
- Recycling Tonnage-\$33,190.52
- Safe & Secure Communities - \$32,400.00
- Robert Wood Johnson Foundation (Police)-\$10,000.00
- Middlesex County Cultural & Heritage - \$9,500.00
- Distracted Driving Crackdown - \$6,904.62
- Drunk Driving Enforcement Fund-\$5,986.50
- Drive Sober or Get Pulled Over-\$4,532.31
- Recycling Enhancement - \$4,383.60
- Click or Ticket-\$5,890.77
- Body Armor Replacement Fund-\$2,648.40

Total = all grants for 2021: \$1,158,356.05

2021 Shared Services Participation

- Middlesex County Improvement Authority – Recycling (Curbside, organic, Tires & CFC)
- Middlesex County – Health Services
- Cranbury Township – Municipal Court
- East Windsor Township – Animal Control Services
- West Windsor-Plainsboro Regional School District – Cable Station Manager
- New Jersey Audubon
- West Windsor-Plainsboro Regional School District – Class III Officers
- Middlesex County Cooperative Purchasing System
- Somerset County Cooperative Purchasing System
- Educational Services Commission of NJ Cooperative Purchasing System
- Hunterdon County Educational Services Commission Cooperative Pricing System
- National US Communities Government Purchasing Alliance Cooperative Pricing System
- Educational Services Commission of Morris County Cooperative Purchasing System
- National BuyBoard Purchasing Cooperative
- National Sourcewell Purchasing Cooperative
- New Jersey Cooperative Purchasing Alliance (Bergen County Coop)

Total = 16 shared services programs for 2021