



## 2022 Departmental Goals

### **Administration**

- Complete required domestic violence training
- Create new Assistant Assessor position
- Work with vendor and staff to refresh website
- Start construction on Mill Pond Park improvements and Bulk Farm nature area
- Ensure smooth transition to new HR Officer

*\*Peter Cantu is Township Committee Liaison*

### **Code Enforcement**

- Complete new web-based computer system implementation in the Housing Division to improve efficiency
- Update Township Property Maintenance ordinance incorporating national and state codes, where necessary
- Update Township Housing ordinance incorporating national and state codes, where necessary
- Provide staff opportunities to receive advanced certification from the International Code Council for Certified Building Official (CBO)

*\*Ed Yates is Township Committee Liaison*

### **Finance**

- Continue strong financial policies to maintain sound footing during post-COVID economic times
- Preserve uniformity in assessments by conducting a Compliance Plan in 2022 with county tax board
- Continue to encourage taxpayers to register for email reminders on the Township website
- Continue to monitor property sales and manage the Township's ratable base to minimize tax appeals and assure our residents the most accurate assessments possible
- Make every effort to attain and maintain a tax collection rate well above 99%

*\*Peter Cantu is Township Committee Liaison*

### **Municipal Court**

- Continue to process and dispose all cases in a timely manner
- Continue to offer friendly and professional court services
- Continue to support appropriate training for all court staff
- Court will continue to offer virtual court sessions

*\*Nuran Nabi is Township Committee Liaison*

### **Planning and Zoning**

- Update Township Master Plan Land Use Element
- Amend, if necessary, the Nurseries General Development Plan and complete the Princeton Forrestal Center General Development Plan Traffic Analysis
- Ensure the completion of the Dey Road Redevelopment Plan, including the necessary agreements/plans that will allow for the submission of a subdivision and site plans
- Seek opportunities for larger scale transportation projects through increased federal funding, such as new Schalks Crossing Road Bridge pathway and intersection of Plainsboro and Scotts Corner Road(s)
- Investigate information and opportunities about economic market trends effected by COVID-19 that may impact Plainsboro land use decisions; reduce Township's carbon footprint, and investigate alternate energy sources

*\*Ed Yates is Township Committee Liaison*

### **Police**

- Update Police Strategic Plan to guide police in maintaining outstanding services
- Upgrade the Police Communications Center and 911 system
- Provide police with best practices training in de-escalation, use of force, community policing and customer service
- Continued succession planning to ensure effective leadership and management stability
- Develop improved processes to manage police department core responsibilities

*\*Neil Lewis is Township Committee Liaison*

### **Public Works**

- Complete the 2022 Annual Road Maintenance Improvement Program and submit the 2023 road improvement program prior to the end of October
- Complete road improvements to College Road East via state funding
- Conduct educational campaign to support state Ban on Single Use Plastic Bags, and provide free bags to residents at Founders Day
- Complete Phase 1 of the Community Park playground renovation
- Resurface and paint the Schalks Meadow Park basketball court

*\*David Bander is Township Committee Liaison*

### **Recreation**

- Develop an infomercial for the Recreation and Community Services
- Begin the 3<sup>rd</sup> Grade Wicoff House Museum tour program for the school district students
- Coordinate an overnight family campout on the municipal grounds
- Continue to educate Food Pantry recipients on the advantages of healthy eating
- Develop comprehensive marketing and programming plan for the Preserve

*\*Nuran Nabi is Township Committee Liaison*

### **Township Clerk**

- Complete final digital records management installation, in cooperation with the Department of Planning and Zoning
- Conduct comprehensive review of the current Records Management Program, include gap analysis, achieved project goals, cost/benefits, and future needs
- Determine next department for the ongoing digital records management project
- Conduct a comprehensive analysis of the General Code to maintain reliable and enforceable codes
- Staff training/implementation of the state's new Vital Events Registration & Information System

*\*Peter Cantu is Township Committee Liaison*

*January 12, 2022*