



## Division of Fire Prevention

641 Plainsboro Road

Plainsboro, NJ 08536

Fire Official Keith Thedinga

609-799-0909 x1208

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### **GUIDANCE DOCUMENT** **FOR COOKING VENDORS & USE OF TENTS/CANOPIES AT PUBLIC EVENTS**

#### **Fire Safety Permits:**

- All vendors utilizing an open flame or flame producing device shall apply for a Type I permit.
- Tents and canopies of any size used in connection with cooking or heating of food and/or beverages shall apply for a Type I permit.
- Tents or canopies greater than 900 square feet or greater than 30 feet in any one direction shall apply for a Type I permit.
- A \$54 permit fee should be submitted with a permit application at least 10 business days prior to the event.

#### **Fire Extinguishers:**

- A class "K" fire extinguisher is required for all commercial cooking operations.
- Tents shall be provided with fire extinguishers with a minimum rating of 2A:20BC spaced not more than 50ft apart.

#### **Cooking Equipment:**

- All cooking equipment shall be listed for commercial use. Residential equipment is not permitted.
- Propane tanks shall be secured to prevent falling over.
- Propane tanks and equipment shall comply with NFPA 58/2004.
- Propane tanks shall not be stored or used in buildings/tents.
- Propane tanks shall be kept at least 5 feet from heat sources.

#### **Mobile Canteens & Cooking Trailers:**

- All cooking operations that produce grease laden vapors shall be equipped with a ventilation hood and fire suppression system.
- All fire suppression systems shall be inspected and possess a current inspection tag from an approved company.

#### **Tents and Canopies:**

- Tents shall be fire retardant in accordance with NFPA 701 and the tent/canopy shall bear a certification/tag stating the same.
- Tents with an occupant load of greater than 50 shall have at least two means of egress and shall have emergency lights and exit signs that have emergency backup power such as batteries.
- A fire safety and evacuation plan shall be provided for tents with an occupant load of 50 or more.

Plainsboro Township  
Division of Fire Prevention  
641 Plainsboro Road  
Plainsboro, New Jersey 08536  
(609) 799-0909 Fax (609) 799-8831

## APPLICATION FOR PERMIT

The Uniform Fire Code states:

"Permits shall be required, and obtained from the local enforcing agency for the activities specified in this section, except where they are an integral part of a process or activity by reason of which a use is required to be registered and regulated as a life hazard use. Permits shall at all times be kept in the premises designated therein and shall at all times be subject to inspection by the fire official." [N.J.A.C. 5:70-2.7(a)]

Date of application: \_\_\_\_\_

Location where activity will occur \_\_\_\_\_

Date \_\_\_\_\_ Time \_\_\_\_\_

Applicant Name \_\_\_\_\_ Address \_\_\_\_\_

Organization Name \_\_\_\_\_

Phone/Fax Number \_\_\_\_\_ Emerg. # \_\_\_\_\_

Block/Lot \_\_\_\_\_ Registration #: \_\_\_\_\_

The above named applicant hereby requests permission to conduct the following activity at the above indicated location:

\_\_\_\_\_  
And for the keeping, storage, occupancy, sale, handling or manufacture of the following:  
\_\_\_\_\_

\_\_\_\_\_  
(State quantities for each category to be stored, or used and the method stored or used:)  
\_\_\_\_\_

I hereby acknowledge that I have read this application, that the information given is correct, and that I am the owner, or duly authorized to act in the owner's behalf and as such hereby agree to comply with the applicable requirements of the fire code as well as any specific conditions imposed by the fire official.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Fire Official Signature

Fee Amount \_\_\_\_\_

Permit Type \_\_\_\_\_