

**PLAINSBORO TOWNSHIP PLANNING BOARD ATTORNEY  
PROFESSIONAL SERVICES CONTRACT**

**AGREEMENT** made this 31<sup>st</sup> day of January 2024, between Trishka W. Cecil, Attorney at Law and Mason, Griffin & Pierson, P.C. ("Contractor") and the PLANNING BOARD OF THE TOWNSHIP OF PLAINSBORO, County of Middlesex, a municipal corporation of the State of New Jersey, having its offices at 641 Plainsboro Road, Plainsboro, New Jersey.

**W I T N E S S E T H:**

**WHEREAS**, the Township Planning Board (Planning Board) requires the services of a Planning Board Attorney; and

**WHEREAS**, proposals were solicited and accepted through a "fair and open" process in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, the Township Committee of the Township of Plainsboro, County of Middlesex, State of New Jersey made provisions in its budget and appropriated funds to cover the expenses of the Planning Board Attorney under resolution 24-22 on January 2, 2024; and

**WHEREAS**, the Planning Board adopted a Resolution on January 31, 2024 awarding this contract to Trisha W. Cecil, and Mason, Griffin & Pierson, P.C.; and

**NOW, THEREFORE**, in consideration of the premises and other good and valuable consideration, the parties hereto mutually covenant and agree as follows:

1. The Contractor agrees to furnish professional services in accordance with the Resolution awarding the contract at the rate of \$180.00/hour for general legal services, plus expenses and \$195.00/hour for litigation.
2. The term of the contract is from January 1, 2024 to December 31, 2024.
3. Payments will be made to the Contractor on a monthly basis upon submission of properly executed vouchers in accordance with established Township procedures.
4. The Contractor and the Planning Board hereby incorporate into this contract the mandatory affirmative action provisions set forth in Exhibit "A" attached hereto.

ATTEST:

TOWNSHIP PLANNING BOARD

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Josi Easter, Planning Board Secretary

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Arthur J. Lehrhaupt, Planning Board Chair

ATTEST/WITNESS:

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Witness

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Trishka W. Cecil, Esq.

## EXHIBIT A

### MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE

N.J.S.A. 10:5-31 et seq. (P.L. 1975, c. 127)  
N.J.A.C. 17:27 et seq.

#### GOODS, GENERAL SERVICE AND PROFESSIONAL SERVICES CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval;

Certificate of Employee Information Report; or

Employee Information Report Form AA302 (electronically provided by the Division and distributed to the public agency through the Division's website at [http://www.state.nj.us/treasury/contract\\_compliance](http://www.state.nj.us/treasury/contract_compliance)).

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Purchase an Property, CCAU, EEO Monitoring Program as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Purchase an Property, CCAU, EEO Monitoring Program for conducting a compliance investigation pursuant to N.J.A.C. 17:27-1 et seq.