



2024 Departmental Goals

Administration

- Refresh township website and improve community engagement opportunities
- Refine recruitment/onboarding software to facilitate easier new hire applicant experience
- Complete collective bargaining agreements for all five township labor unions
- Enhance information technology operations by maximizing strengths, opportunities, and minimizing any system weaknesses and threats
- Ensure municipal operations remain effective and responsive to residents and businesses

**Peter Cantu is Township Committee Liaison*

Code Enforcement

- Continue to provide professional, courteous and efficient service to customers
- Continue to improve public's online access to building and housing division information
- Implement computer equipment to comply with new state electronic permit processing requirements to improve efficiency for all applicants
- Implement fire prevention software for better data collection and storage

**Ed Yates is Township Committee Liaison*

Finance

- Continue best practices for financial policies and procedures
- Continue to encourage taxpayers to pay taxes online and register for email reminders on the Township website
- Continue to monitor property sales to minimize tax appeals and assure residents the most accurate property assessments possible
- Make every effort to attain and maintain a tax collection rate well above 99%

**Peter Cantu is Township Committee Liaison*

Municipal Court

- Ensure all cases are processed and disposed of in a timely manner
- Continue to offer friendly and professional court services
- Continue to support appropriate and necessary training for all court staff
- Continue to offer virtual court sessions

**Nuran Nabi is Township Committee Liaison*

Planning and Community Development

- Continue to work with developers to coordinate site plan applications for Princeton Nurseries mixed-use project; Penn Medicine Cancer Center; Princeton Forrestal Village Residential project and Fusion mixed-use project
- Complete Master Plan updates to the Circulation, Recreation and Open Space Elements
- Seek re-certification by Sustainable Jersey; implement environmental and energy actions, a joint effort between Planning and Public Works departments

**Ed Yates is Township Committee Liaison*

Police

- Develop strategies and partnerships that support community stakeholders and proactively address public safety concerns
- Expand department's professional development program to enhance officer/staff readiness, training and wellness
- Continue Project Safe Roads initiatives to educate the community about driving, bicycle riding and walking best practices on township roadways
- Update community emergency preparedness and response plans that ensure first responders are providing the most effective services

**Neil Lewis is Township Committee Liaison*

Public Works

- Educate residents on the importance of stormwater management practices through Plainsboro's Adopt-a-Storm Drain Program
- Install a new poured-in-place safety surface in the Plainsboro Park playground
- Create a new turf cricket field in Community Park
- Optimize the integration of private contractors within the daily activities of the department
- Construct a new multi-use recreational area in Community Park

**David Bander is Township Committee Liaison*

Recreation

- Senior Park Ranger will obtain instructor certifications in CPR/AED/Basic First Aid, Basic Life Support and Wilderness Survival
- Reinstitute senior transportation program to assist with senior mobility
- Expand Winter SnowFest special event at the Wicoff House Museum
- Create new virtual programming to interact with the Museum collections and Plainsboro's history
- Create seasonal newsletter for the Plainsboro Preserve to highlight various activities
- Work with Public Works department to design/build new multi-use recreational area at Community Park

**Nuran Nabi is Township Committee Liaison*

Township Clerk

- Ensure citizen engagement and outreach efforts through webpage/social media postings to adequately staff volunteer boards
- Continue to facilitate records management to ensure compliance with state policies
- Research costs and benefits of selecting next township department to participate in digital records management program
- Continue comprehensive analysis of the Plainsboro ordinances/resolutions to maintain reliable and enforceable codes
- Continue staff training and implementation of new state vital records system

**Peter Cantu is Township Committee Liaison*