



**TOWNSHIP OF PLAINSBORO**  
**Department of Planning and Zoning**  
**641 Plainsboro Road**  
**Plainsboro, NJ 08536**  
**609-799-0909 ext. 1502**

**Form No. 11**

**CONCEPT PLAN, MINOR SUBDIVISION,  
OR PRELIMINARY SUBDIVISION CHECKLIST**

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Mark each item below with an (X) Information is provided on site plan or  
(W) Waiver is requested for this item (attach a list identifying, briefly  
explaining and justifying each requested waiver)

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| <input type="checkbox"/> Key map – scale not less than 1" = 2000'<br>for subdivision and surrounding areas of<br>500' on all sides                       | <input type="checkbox"/> Acreage of tract to be subdivided or developed  |
| <input type="checkbox"/> Scale of plat no small than 1" = 400'   | <input type="checkbox"/> Date original plan and all revisions  |
| <input type="checkbox"/> Sheet size 8½x11, 15x21, 24x36, or 30x42 inches   | <input type="checkbox"/> Names and addresses of owner and applicant  |
| <input type="checkbox"/> Dimensions shown as are on tax map  | <input type="checkbox"/> North arrow   |
| <input type="checkbox"/> Contours at 2 foot intervals  | <input type="checkbox"/> Written and graphic scales  |
| <input type="checkbox"/> All existing structures within tract and 200 feet<br>adjoining  | <input type="checkbox"/> Zoning classification statement   |
| <input type="checkbox"/> Shortest distance from any existing structure to<br>proposed or existing lot lines  | <input type="checkbox"/> Zoning classification of adjacent properties  |
| <input type="checkbox"/> Existing wells and sanitary sewer systems on tract  | <input type="checkbox"/> Signature and seal of land surveyor, licensed<br>engineer or professional planner                 |
| <input type="checkbox"/> Streets   | <input type="checkbox"/> Corner lot sight triangle easement  |
| <input type="checkbox"/> Roads   | <input type="checkbox"/> Soil types  |
| <input type="checkbox"/> Drainage R.O.W.   | <input type="checkbox"/> Proposed and existing signs (detail)  |
| <input type="checkbox"/> Streams   | <input type="checkbox"/> Proposed and existing culverts, bridges,<br>drainpipes and driveways                              |
| <input type="checkbox"/> Existing Utility lines in tract and within 500 feet of tract  | <input type="checkbox"/> Architectural or historic significance of any<br>existing buildings to remain or to be removed    |
| <input type="checkbox"/> Flood hazard areas, including floodway and floodfringe  | <input type="checkbox"/> Wetlands, buffer zones, and heavily<br>wooded areas   |
| <input type="checkbox"/> R.O.W. for road as shown on County and Township<br>master plans   | <input type="checkbox"/> Major aquifer outcrop areas   |
| <input type="checkbox"/> Proposed lot lines & street   | <input type="checkbox"/> Subject property owner's consent  |
| <input type="checkbox"/> Lot dimensions  | <input type="checkbox"/> Board Chairman and Secretary approval<br>signature blocks   |
| <input type="checkbox"/> Lot areas   | <input type="checkbox"/> Photographs of any unusual topographic<br>environmental, historic or physical aspect              |
| <input type="checkbox"/> Set back, front, side and rear yard lines   | <input type="checkbox"/> Indicate improvement coverage and land area<br>___ number of units                                |
| <input type="checkbox"/> Title of map  | <input type="checkbox"/> ___ square feet of construction   |
| <input type="checkbox"/> Name of development or subdivision  | <input type="checkbox"/> ___ density and building coverage   |
| <input type="checkbox"/> Tax map sheet, block and lot numbers  | <input type="checkbox"/> ___ number of employees   |
| <input type="checkbox"/> Location of existing buildings to remain or to be<br>removed  | <input type="checkbox"/> ___ number of residents   |
| <input type="checkbox"/> Traffic statement, including present and anticipated<br>Volumes, roadway capacity, network problems, and<br>needed improvements | <input type="checkbox"/> Schedule of desired development time frame<br>from Township review to completion and<br>occupancy |
| <input type="checkbox"/> Environmental impact assessment per §20-10 of<br>Township Code – minor subdivision only   | <input type="checkbox"/> 200 foot property search list – obtained<br>From Tax Assessor's Office                            |