



## 2025 Departmental Goals

### **Administration**

- Ensure municipal operations are effective, efficient, and responsive to the community
- Procure software to streamline applicant engagement/hiring and better manage position tracking and accountability
- Improve employee knowledgebase of eligible and supplementary benefits through lunch and learns and vendor fairs
- Create Assistant Administrator position to better serve residents and staff operations
- Work with DPW, Planning and Recreation departments to complete multi-use recreation area, picnic area improvements in Community Park, Town Center Beautification project – Market Square – Phase 1, and Morris Davison Park improvements

*\*Peter Cantu is Township Committee Liaison*

### **Code Enforcement**

- Enhance electronic permit processing in the Building Division to improve efficiency
- Ensure all resale/rental inspections are completed by the Housing Division professionally and efficiently
- Transition to improved computer software for the Fire Prevention Division
- Upgrade fleet vehicles with plug-in electric hybrids to improve efficiency and reliability
- Work with the new Fire Division in the Public Safety department to mutually support each other

*\*Ed Yates is Township Committee Liaison*

### **Finance**

- Continue best practices for financial policies, procedures and operations
- Continue to encourage taxpayers to pay taxes online and register for email reminders on the Township website <https://www.plainsboronj.com/>
- Continue to monitor property sales to minimize tax appeals and assure residents the most accurate property assessments possible
- Make every effort maintain a tax collection rate well above 99%
- Continue fiscal policies to support the highest quality bond rating AAA

*\*Peter Cantu is Township Committee Liaison*

### **Municipal Court**

- Ensure all cases are processed and disposed of in a timely, professional manner
- Continue to offer professional and friendly court services
- Continue to pursue appropriate and necessary training for all court staff
- Continue to follow and implement state rules and guidelines, as directed by AOC
- Offer additional in-person court sessions to address increased caseload demands

*\*Nuran Nabi is Township Committee Liaison*

### **Planning and Community Development**

- Prepare a new Housing Element and Fair Share Plan to meet affordable housing needs
- Continue to work with developers on active projects to ensure smooth planning and development process
- Finish update of the Circulation Element of the Master Plan
- Hire a consultant to update Recreation and Open Space Master Plan Element
- Continue to work with DPW on the Town Center Beautification project-Market Square - Phase 1
- Continue to work with DPW on implementing positive environmental actions through Sustainable Jersey and the Environmental Advisory Committee

*\*Ed Yates is Township Committee Liaison*

### **Public Safety**

- Continue to educate the community on *Project Safe Roads* regarding driving, bicycle riding and walking best practices, while identifying necessary road improvements
- Develop training practices, policies and procedures consistent with township/community's values and expectations
- Further incorporate the use of current technology to enhance safety of citizens and public safety personnel
- Continue to improve and create innovative ways to meet community needs by strengthening planning, analysis, and fiscal management
- Strengthening public outreach/engagement by expanding communication with the community through interpersonal programs and social media
- Ensure a successful transition of the dissolved Fire District operations into Public Safety

*\*Neil Lewis is Township Committee Liaison*

### **Public Works**

- Continue to work with Recreation department to complete construction/open the new multi-use recreational area in Community Park, and Morris Davison Park improvements
- Complete the 2025 road maintenance, including state Local Municipal Aid and the road drainage improvement programs
- Continue expanding Adopt-a-Storm Drain and Bike Donation programs
- Issue specifications to bid construction work for Morris Davison Park improvements
- Begin a Municipal Street Inventory Tree Program (pending receiving a grant)
- Continue to work with Planning department on Town Center Beautification project - Market Square - Phase 1

*\*David Bander is Township Committee Liaison*

**Recreation**

- Continue to work with DPW to complete construction/open the new multi-use recreational area in Community Park and Town Center Beautification project - Market Square - Phase 1
- Undertake survey of the deer population and overall forest health at the Preserve and Bulk Farm as a result of state grant
- Expand the Wicoff Museum's 3rd grade "school visits" including additional schools in or outside of the district and further integrate local history into the curriculum
- Install kiosks/new message boards throughout the park system, where necessary
- Reintroduce Family Fun Night and Plainsboro's Got Talent programs

*\*Nuran Nabi is Township Committee Liaison*

**Township Clerk**

- Provide efficient, reliable, and professional services to the public
- Provide coordination amongst township departments to better serve residents
- Ensure ordinances and resolutions are reliable, understandable, and enforceable
- Increase citizen engagement and outreach efforts through social media postings to adequately staff volunteer boards
- Continue to facilitate records management to ensure compliance with state policies
- Continue staff training and implementation of state vital records system

*\*Peter Cantu is Township Committee Liaison*