



TOWNSHIP OF PLAINSBORO NOTICE OF VACANCY

DATE OF POSTING: December 18, 2025

SUMMER 2026 SEASONAL JOB DESCRIPTIONS

All Interested Applicants (New and Returning) Must Complete The Township Application for Employment Found on This Site.

Where Indicated, please state the title of the position for which you wish to be considered.

Plainsboro Rec Camp (for upcoming grades 1-6)

Director

Full-day seasonal position (8:15 am – 3:30 pm) for the eight-week summer season (6/29/26-8/21/26) and additional hours as needed. The camp director is responsible for planning, organizing, implementing, and overseeing Plainsboro Township's Rec Camp. They are responsible for the health and well-being of campers and staff and are expected to put into place a sensitive, well-rounded program that will create a positive learning and growing experience. Perform related tasks, as assigned. Includes off-season preparatory work (flexible schedule including mandatory staff training and camp set-up) as well as during the summer camp season (fixed schedule). The camp director reports to the program coordinator in the Department of Recreation & Community Services. Must be available for the entire eight-week camp season. **Starting at \$27-\$29/hour.**

Preferred Qualifications

- B.A. or B.S. degree
- Three years' experience in camp administration (or comparable)
- Three years' experience in teaching/camp experience with grade-school population
- Staff supervisory experience
- CPR / First Aid Certification

Specialty Teachers

Full-day seasonal position (8:15 am – 3:15 pm) for the eight-week summer season (6/29/26-8/21/26) and additional hours as needed. Specialty teachers are responsible for planning, presenting, and supervising a variety of creative activities in a specialty field based on an average of 45-minute periods for upcoming grades 1-6. Specialty fields can include but are not limited to multicultural activities, arts and crafts, athletics, science, music, and dance. The township is also willing to accept proposals for additional specialty areas. Specialty teachers are responsible for teaching campers as well as integrating counseling staff in running activities. Teachers participate in pre-season program planning/coordination with the program coordinator, camp directors, and other specialty teachers. Responsible for the safety and well-being of campers at all times. Perform related tasks, as assigned including but not limited to field day teacher, pool supervisor, field trip chaperone, etc. The position includes off-season preparatory work (flexible schedule, including mandatory staff training and camp set-up), as well as during the summer camp season (fixed schedule). The specialty teachers are part of the senior camp staff and report to the camp director. Must be available for the entire eight-week camp season. **Starting at \$18-\$20/hour.**

Preferred Qualifications

- B.A. or B.S. degree
- Two years' experience working with or teaching children.
- Experience developing and leading age-appropriate activities in their area of specialty
- Ability to instruct and supervise staff.

- Ability to accept guidance and supervision; ability to work collaboratively with other members of camp staff to promote a positive work environment.
- Enthusiasm, patience, self-control; ability to adapt to the camp setting.
- Prior camp experience.
- CPR / First Aid Certification

Senior Counselor

Full-day seasonal position (8:15 am – 3:15 pm) for eight-week summer camp season (6/29/26-8/21/26) and additional hours as needed. The senior counselor is responsible for the safety and well-being of their assigned group of campers; serves as the group leader to campers, junior counselors, and volunteer counselors. They will assist specialty teachers when the group is participating in scheduled activities. The first 6 weeks of camp will include aquatics, and counselors are expected to swim with their group of campers (one end of the pool is shallow enough to stand in at the minimum). Counselors will be responsible for the supervision of their assigned group of campers during off-site field trips, including while on the bus. The senior counselor will supervise the group (staff and campers) at all times, oversee routine tasks related to the group, and plan and implement counselor-run activities. They will supervise the junior & volunteer counselors and will report to the camp director. Senior counselors must be 18 years or older by 6/1/26. Must be available for the entire eight-week camp season. **Starting at \$16.13/hour.**

Preferred Qualifications

- Experience working with children in a group setting.
- Ability to accept guidance and supervision.
- Ability to assist in teaching/leading activities.
- Ability to provide guidance and leadership to junior and volunteer counselors.
- Enthusiasm, patience, and self-control.
- Ability to adapt to the camp setting.
- Prior camp experience.
- CPR / First Aid Certification

Junior/Substitute Senior Counselor

Full-day seasonal position (8:15 am – 3:15 pm) for eight-week summer camp season (6/29/26-8/21/26) and additional hours as needed. When assigned as a junior counselor, the junior/sub senior counselor is responsible for the safety and well-being of their assigned group of campers; assisting the senior counselors and specialty teachers during scheduled activities. When assigned as a senior counselor, the junior/sub senior counselor is responsible for the safety and well-being of their assigned group of campers; serves as the group leader to campers, junior counselors, and volunteer counselors. They will assist specialty teachers when the group is participating in scheduled activities. The first 6 weeks of camp will include aquatics, and counselors are expected to swim with their group of campers (one end of the pool is shallow enough to stand in at the minimum). Counselors will be responsible for the supervision of their assigned group of campers during off-site field trips, including while on the bus. The junior counselor helps to supervise the group (volunteers and campers) at all times and helps to plan and implement counselor-run activities. The junior counselor works under the supervision of the senior counselor and reports to the camp director. Junior/sub senior counselors must be 18 years or older by 6/1/26. Must be available for the entire eight-week camp season. Starting at \$15.75/hour.

Preferred Qualifications

- Experience working with children in a group setting.
- Ability to accept guidance and supervision.
- Ability to assist in teaching/leading activities.
- Ability to provide guidance and leadership to junior and volunteer counselors.
- Enthusiasm, patience, and self-control.
- Ability to adapt to the camp setting.
- Prior camp experience.
- CPR / First Aid Certification

Junior Counselor

Full-day seasonal position (8:15 am – 3:15 pm) for eight-week summer camp season (6/29/26-8/21/26) and additional hours as needed. The junior counselor is responsible for the safety and well-being of their assigned group of campers; assisting the senior counselors and specialty teachers during scheduled activities. The first 6 weeks of camp will include aquatics, and counselors are expected to swim with their group of campers (one end of the pool is shallow enough to stand in at the minimum). Counselors will be responsible for the supervision of their assigned group of campers during off-site field trips, including while on the bus. The junior counselor helps to supervise the group (volunteers and campers) at all times and helps to plan and implement counselor-run activities. The junior counselor works under the supervision of the senior counselor and reports to the camp director. Junior counselors must be 16 years or older by 6/1/26. Must be available for the entire eight-week camp season. **Starting at \$15.23/hour.**

Preferred Qualifications

- Experience working with children in a group setting.
- Ability to accept guidance and supervision.
- Ability to assist in teaching/leading activities.
- Enthusiasm, patience, and self-control.
- Ability to adapt to the camp setting.

Volunteer Counselor

Full-day seasonal position (8:15 am – 3:15 pm) during eight-week summer camp season (6/29/26-8/21/26) and additional hours as needed. Volunteer counselors are responsible for the safety and well-being of an assigned group of campers; assisting the senior counselors, junior counselors, specialty teachers, and camp directors. The first 6 weeks of camp will include aquatics, and counselors are expected to swim with their group of campers (one end of the pool is shallow enough to stand in at the minimum). Counselors will be responsible for the supervision of their assigned group of campers during off-site field trips, including while on the bus. They will participate in scheduled activities and help plan and implement counselor-run activities. Volunteer counselors are scheduled for a pre-determined period of time (at least one two-week session) and are expected to adhere to the policies and guidelines required of all staff. The volunteer counselor works under the supervision of the senior and junior counselors and reports to the camp director. Volunteer/Unpaid Position. **Must be at least 15 years old as of 6/1/26.**

Preferred Qualifications

- Ability to accept guidance and supervision.
- Ability to assist in teaching/leading activities.
- Enthusiasm, patience, and self-control.
- Ability to adapt to the camp setting.

How To Apply:

Complete the Application for Employment on the Township of Plainsboro Website
<http://www.plainsboronj.com/500/Employment-Opportunities>

Working Papers

If offered employment in New Jersey, minors under the age of 18 must have working papers, also known as an employment certificate, to work.

Equal Opportunity Employer

The Township of Plainsboro is an equal opportunity employer and values diversity. We encourage all qualified applicants to apply, regardless of race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or veteran status.