



PLAINSBORO TOWNSHIP

Office of the Township Clerk
641 Plainsboro Road
Plainsboro, NJ 08536
609-799-0909 Ext. 2547

BINGO LICENSE INSTRUCTIONS

- a. Must submit **four (4)** all originally notarized copies of this application.
- b. Must provide a copy of the Registration ID card from the State. **One (1)** is sufficient.
- c. Every application must have **two (2)** signatures:
An officer from Part F and a member-in-charge from Part G must sign the application. If it is the same person, that person must sign twice, both as an officer and member-in-charge.
- d. Must attach a copy of **two (2)** BINGO cards to one of the four applications.
- e. Must provide a Schedule of Games and Prizes
The Schedule of Games and Prizes must display the following:
 1. Statement – “No person under 18 years of age will be admitted”
 2. Bingo Information – Cost to play, number of faces per game for said cost, and odds of winning per round
 3. Regulations concerning legitimate bingo and tiebreakers

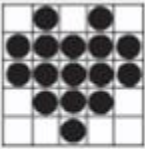
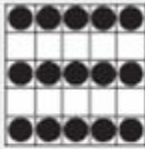
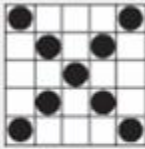
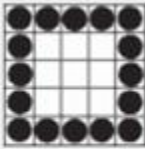
EXAMPLE:

“To have a legitimate bingo win, the *last number* called must be one of the numbers that make your bingo”

“In the event of a tie, the winner of prize will be determined by rolling a dice. The highest number will receive the prize and the tied winner(s) will receive a substitute prize”

4. Prices for additional sets of sheets and bingo daubers (If applicable)
5. Intermission details (If applicable)
6. Visual of winning bingo card patterns per game, the prizes to win per game, and the designated color of the card for each game.

EXAMPLE:

GAME 1	GAME 2	GAME 3	GAME 4
			
Heart	Layer Cake	Letter X	Large Frame
RED CARD	YELLOW CARD	BLUE CARD	GREEN CARD
\$50 WAWA GIFT CARD	JBL SPEAKER	COACH PURSE	TICKETS TO A TRENTON THUNDER GAME

One Check Payable to: Plainsboro Township - \$20.00

One Check Payable to: Legalized Games of Chance Control Commission - \$20.00



New Jersey Office of the Attorney General

Division of Consumer Affairs
Legalized Games of Chance Control Commission
124 Halsey Street, 6th Floor, P.O. Box 46000
Newark, New Jersey 07101
(973) 273-8000

Application for a Bingo License

Application No. **BA** _____
Identification No. _____

Submit four (4) copies of this application to the Municipal Clerk's office in the municipality where the games will be conducted.

Please print clearly.

Name of municipality: _____

Part A - General

- 1. Name of applying organization: _____
- 2a. Street address of headquarters: _____
- b. Mailing address (if different): _____

3. List date(s) and hours for games:

Date	Hours	Date	Hours
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

4. Address of place where bingo will be played:

- a. Does the applicant own the premises or regularly occupy them for its general purposes? Yes No
- b. If "No," from whom will the applicant rent the premises?
Name _____ Address _____
- c. If premises are to be rented, attach Form 10, "Statement of Landlord."

Part B - Schedule of Expenses

The items of expense intended to be incurred or paid in connection with the games listed in this application, the names and addresses of the persons to whom each item is to be paid, and the purpose for which each item is to be paid, are:

Item of Expense	Name and address of supplier	Purpose
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Part E - Officers of Applicant

Office	Name of officer	Residence address	Age
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Part F - Members of Applicant who will be in charge of the games

Name of member in charge	Residence address	Telephone No. <small>(include area code)</small>	Age
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Part G - Members of Applicant who will assist in conducting the games

Name of member	Residence address	Age
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Part H - Names of other organizations whose members will assist in conducting the games

Name and address of organization	How related	Identification No.
_____	_____	_____
_____	_____	_____
_____	_____	_____

If more space is needed in any section of this application, insert extra sheets of paper.

Part I - Statement of Applicant and member(s) in charge

State of New Jersey

} ss.

County of _____

We do hereby each make the following statement, under oath, with respect to the foregoing application:

1. The applicant (is) (is not) limited in its activities to the furtherance of one or more authorized purposes as defined in the Bingo Licensing Law.
2. Prior to the issuance of any license to it to conduct games of chance, the applicant was actively engaged in serving one or more "authorized purposes."
3. The applicant has received and used, and in good faith expects to continue to receive and use, to further one or more authorized purposes, funds from sources other than games of chance.
4. The conduct of the games on the occasion or occasions for which this application is made will be to raise and devote the entire net proceeds to the authorized purpose described in the application.
5. For each occasion for which a license is sought, one or more of the members listed who are familiar with the Bingo Licensing Law and the Rules and Regulations, will be in full charge of, and primarily responsible for, the conduct of the games.
6. No commission, salary, compensation, reward or recompense will be paid to any person for holding, operating or conducting or assisting in the holding, operation or conducting, of the games, except to bookkeepers or accountants for professional services not exceeding the amounts fixed by the Schedule of Fees, as well as the compensation for the Licensed Compensated Workers pursuant to N.J.A.C. 13:47-6A. All prizes offered for games conducted on a single occasion will not exceed the limit on the sum or retail value of prizes as provided by the Bingo Licensing Law (N.J.S.A. 5:8-25 et seq.) and N.J.A.C. 13:47-6.16 and 13:47-7.2.
7. All statements in the foregoing application are true.

Sworn and subscribed to before me this

_____ day of _____, 20 ____.

Notary Public (Print name)

Signature of Notary Public

Signature of Officer and Title

Signature of Member-in-Charge

Signature of Member-in-Charge

Signature of Member-in-Charge

Signature of Member-in-Charge



If more space is needed in any section of this application, insert extra sheets of paper.

Applicant's registration slip from the *Legalized Games of Chance Control Commission* must be presented to the Municipal Clerk with this application.